

DATE: July 20, 2020
TO: RMC Governing Board
FROM: Salian Garcia, Staff Services Manager I
THROUGH: Mark Stanley, Executive Officer
SUBJECT: Item 8B: Capital Outlay & Support Budget

BACKGROUND: This report includes information on the RMC's revenue and expenditures from local assistance, capital outlay, and Lower Los Angeles River-specific projects.

The Capital Outlay report contains information on the total capital outlay funds appropriated, encumbered and remaining from Propositions 1, 40, 50, 68, and 84. For a detailed report on each approved grant and associated fund level, please refer to agenda Item 8C Cumulative Grant Project Status Summary. This report reflects balances as of June 30, 2020.

	Bond	Appropriation	Encumbered / Expended	Approved Pending Encumbrance	Projects Pending Board Approval	Balance
Local Assistance & Capital Outlay (Urban/Lower LA River-specific)	Prop 1 [§79735(a)]	\$ 18,450,000	\$ 8,498,037	\$ -	\$ -	\$ 9,951,963
	Prop 68 - Prj/PM [§80100(a)(1)(B)]	\$ 25,196,345	\$ -	\$ -	\$ -	\$ 25,196,345
	Prop 68 - SDAC [§80100(a)(1)(B)]	\$ 7,507,155	\$ 332,450	\$ -	\$ -	\$ 7,174,705
	Prop 68 - TA/CA [§80100(a)(1)(B)]	\$ 2,559,000	\$ -	\$ -	\$ -	\$ 2,559,000
	Lower LA River Sub-Grant Program (Prop 1)	\$ 28,100,000	\$ -	\$ -	\$ -	\$ 28,100,000
	Sub Total	\$ 81,812,500	\$ 8,830,487	\$ -	\$ -	\$ 72,982,013

Local Assistance & Capital Outlay (Territory-wide/Other)	Prop 40	\$ 37,097,363	\$ 37,097,363	\$ -	\$ -	\$ -
	Prop 50	\$ 17,604,909	\$ 17,604,909	\$ -	\$ -	\$ -
	Prop 84	\$ 36,000,000	\$ 36,000,000		\$ -	\$ -
	Prop 1 [§79731(f)]	\$ 28,305,875	\$ 25,855,135	\$ -	\$ -	\$ 2,450,740
	Prop 68 - Prj/PM [§80110(b)(6)]	\$ 19,402,000	\$ 3,728,920	\$ -		\$ 15,673,080
	Prop 68 - SDAC [§80110(b)(6)]	\$ 6,300,000	\$ 1,996,380	\$ -		\$ 4,303,620
	Prop 68 - TA/CA [§80110(b)(6)]	\$ 2,048,000	\$ -	\$ -	\$ -	\$ 2,048,000
	Sub Total	\$ 146,758,147	\$ 122,282,707	\$ -	\$ -	\$ 24,475,440

Budget Act/Direct Funding	Lower LA Restoration & Revitalization Funds (BA 2018)	\$ 19,000,000	\$ 16,695,513	\$ -	\$ -	\$ 2,304,487
	Lower LA Restoration & Revitalization Funds (BA 2019)	\$ 3,000,000	\$ -	\$ -	\$ -	\$ 3,000,000
	Compton Creek Funds (BA 2019)	\$ 3,000,000	\$ 220,248	\$ -	\$ -	\$ 2,779,752
	Rio Hondo Confluence Signature Project	\$ 7,000,000	\$ -	\$ -	\$ -	\$ 7,000,000
	Sub Total	\$ 32,000,000	\$ 16,915,761	\$ -	\$ -	\$ 15,084,239

Total Appropriations	\$ 260,570,647
Total Encumbered	\$ 148,028,955
Total Approved Pending Enc.	\$ 0
Total Projects Pending Board Approval	\$ 0
Total Available for Enc/Exp.	\$ 112,541,692

Projects Approved Pending Encumbrance

None to report

Support Budget and Expenditures

The attached Exhibit A is the Support & Operations Budget for Fiscal Year 2019/2020 which displays and tracks the administrative and operational expenses for the RMC. The revenue section of the report delineates the six fund sources for operations: Environmental License Plate Fund, Propositions 1, 40, 50, 68, and 84. The reports include expenditures that have been processed and sent to Contracted Fiscal Services for payment through June 30, 2020.

The attached Exhibit A-1 reflects the RMC's draft Fiscal Year 2020/2021 Support and Operations Budget. The RMC is currently awaiting proposed annual expenditures from the Department of General Services, specifically in contracted Human Resources, before finalizing its budget.

The attached Exhibit B outlines projects that have received advanced funds. Each project that receives advance funds must reconcile upon expenditure.

The cumulative contract report for the support budget is attached as Exhibit C. This report includes contracts executed under the Executive Officer's Discretionary Approval for under \$10,000.00 and those over \$10,000.00 that have been approved by the RMC Board.

Exhibit A – FY 2019/20 Support & Operations

Exhibit A-1 – FY 2020/21 Support & Operations

Exhibit B – Advanced Funds Report

Exhibit C – Contracts

**RIVERS AND MOUNTAINS CONSERVANCY
FY 2019 - 2020**

Date of Report June 30, 2020

REVENUE				
ITEM	BUDGET	FUND #	% Exp.	Balance
ENVIRONMENTAL LICENSE PLATES	430,000	0140	21.9%	172,963
PROPOSITION 40	175,000	6029	8.9%	71,138
PROPOSITION 50	102,000	6031	5.2%	41,463
PROPOSITION 84	104,000	6051	5.3%	42,276
PROPOSITION 1	429,000	6083	21.9%	174,389
PROPOSITION 68	723,000	6088	36.8%	723,000
TOTAL REVENUE	1,963,000		100%	

						Month	FY Completed			
						Jun	100.3%			
EXPENSES		FY 2019/20 BUDGET	TOTAL EXPENDITURES TO DATE	AVAILABLE BUDGET BALANCE (\$)	AVAILABLE BUDGET BALANCE (%)	BUDGET SPENT (%)	FY 2018/19 BUDGET	As of 06/30/19	% FY19 over FY18	
5100000	Civil Service Employees	951,440	761,673	189,767	20%	80%	597,663	580,483	59.2%	
Operating Expenses and Equipment										
General Expense										
5301200	Dues and Memberships	1,000	159	841	84%	16%	0	0	0.0%	
5301700	Miscellaneous Office Supplies	5,000	1,945	3,055	61%	39%	4,000	3,795	25.0%	
5301050	Advertising	5,000	4,070	930	19%	81%	500	352	900.0%	
5301150	Conferences	5,000	1,507	3,493	70%	30%	5,475	0	-8.7%	
5301500	Meeting	2,000	115	1,885	94%	6%	1,600	1,576	25.0%	
5301450	Library purchases	1,000	0	1,000	100%	0%	0	0	0.0%	
5368115	Office Equipment (non capital)	10,000	422	9,578	96%	4%	5,000	3,717	100.0%	
5301620	Office equipment rental, maint.,& repair	1,000	185	815	82%	18%	500	0	100.0%	
5368045	Furniture	60,000	0	60,000	100%	0%	10,000	0	500.0%	
5301350	Freight	10,000	0	10,000	100%	0%	600	600	1566.7%	
5105100	Board Members	2,800	1,555	1,245	44%	56%	0	0	0.0%	
5150900	Staff Benefits (ie. Employee Wellness Program)	6,500	4,290	2,210	34%	66%	0	0	0.0%	

Exhibit A

Item 8B

ITEM	FY 2019/20 BUDGET	TOTAL EXPENDITURES TO DATE	AVAILABLE BUDGET BALANCE (\$)	AVAILABLE BUDGET BALANCE (%)	BUDGET SPENT (%)	FY 2018/19 BUDGET	As of 06/30/19	% FY19 over FY18	
Printing									
5302800	Photocopy (ie. Konica)	8,000	3,834	4,166	52%	48%	15,000	5,516	-46.7%
5302300	Office copier expense (ie. maint.)	0	0	0			0	0	0.0%
5346700	IT Supplies (ie. Paper, toner)	4,500	304	4,197	93%	7%	3,500	3,299	28.6%
5302600	Office Copier Supplies (ie. staples, cords)	500	0	500	100%	0%	0	0	0.0%
5302900	Printing - Not Otherwise Classified	2,500	1,424	1,076	43%	57%	2,500	2,092	0.0%
Communications									
5304100	Cell phones, PDAs, pagers	3,000	2,749	251	8%	92%	2,125	2,125	41.2%
5304700	Telephone	5,000	3,212	1,788	36%	64%	3,000	2,874	66.7%
5304800	Communications -Not Otherwise Classified	2,000	1,967	33	2%	98%	300	275	566.7%
5304260	Maintenance	0	0	0			0	0	0.0%
Postage									
5306200	Postage, stamps, stamped envelopes, etc.	500	0	500	100%	0%	500	0	0.0%
5306600	Postage Meter (rent, repair, refills, supplies)	5,000	1,832	3,168	63%	37%	5,300	4,832	-5.7%
Travel: In State & OST									
5320220	Travel - In State Lodging	1,000	788	212	21%	79%	1,000	708	0.0%
5320480	State Vehicle - related travel	1,000	700	300	30%	70%	1,000	835	0.0%
5390850	State Vehicle - General Maintenance/Repair	2,000	61	1,939	97%	3%	5,000	1,148	-60.0%
5390800	State Vehicle - Gasoline	2,000	1,129	871	44%	56%	2,000	1,636	0.0%
5308700	Insurance - Vehicle	1,000	657	343	34%	66%	816	816	22.5%
5320400	Commercial Air Transportation	12,000	5,329	6,671	56%	44%	10,500	10,264	14.3%
5320240	Travel - Per Diem Allowances	2,000	540	1,460	73%	27%	2,000	268	0.0%
5320440	Private Car (ie. Mileage)	4,500	3,458	1,042	23%	77%	4,100	4,033	9.8%
5320470	Rental Car	1,500	120	1,380	92%	8%	1,500	1,246	0.0%
5320610	Travel - OST Lodging	800	773	27	3%	97%	500	500	0.0%
5320630	Travel - OST Per Diem Allowances	400	101	299	75%	25%	500	184	0.0%
5320260	Travel Agency Mgmt & Transaction Fees	200	119	81	41%	60%	200	129	0.0%
5390870	Other Vehicle Operations Services	1,000	0	1,000	100%	0%	2,600	2,600	0.0%

Exhibit A

Item 8B

ITEM	FY 2019/20 BUDGET	TOTAL EXPENDITURES TO DATE	AVAILABLE BUDGET BALANCE (\$)	AVAILABLE BUDGET BALANCE (%)	BUDGET SPENT (%)	FY 2018/19 BUDGET	As of 06/30/19	% FY19 over FY18	
Training									
5322400 Tuition and Registration Fees	8,500	6,635	1,865	22%	78%	500	155	1600.0%	
Facilities Operation									
5324250 Facilities Planning - General Svs, etc	20,000	13,942	6,058	30%	70%	6,000	4,560	233.3%	
5362050 Improvements other than Buildings	40,000	0	40,000	100%	0%	0	0	0.0%	
5324100 Recurring Maintenance Services	0	0	0			0	0	0.0%	
5324450 Rent, Buildings and Grounds	49,560	48,120	1,440	3%	97%	48,121	48,120	3.0%	
Professional Services									
Planning and Monitoring									
5340330 Interdepartmental Professional Services	3,000	1,014	1,987	66%	34%	2,000	1,197	50.0%	
5340210 Accounting Interdepartment (PRO RATA PROCES	232,100	1,832	230,268	99%	1%	208,000	64,268	11.6%	
5340220 Administrative Interdepartment	25,000	20,596	4,404	18%	82%	25,000	21,366	0.0%	
5340310 Attorney General	70,000	64,938	5,063	7%	93%	60,000	54,358	16.7%	
5150800 Workers Compensation	25,000	3,865	21,135	85%	15%	25,000	19,200	0.0%	
5340420 External Administrative Services	10,000	0	10,000	100%	0%	10,000	7,500	0.0%	
5340490 External Prof Svs-IT	120,000	69,160	50,840	42%	58%	80,000	56,305	50.0%	
5340580 External Prof Svs-Other Consulting & Prof Svs	45,000	11,762	33,238	74%	26%	40,000	39,923	12.5%	
Information Technology									
5368025 Computer & Computer Equip (Non Capital)	13,500	10,503	2,997	22%	78%	16,500	13,382	-18.2%	
5362240 Computer & Computer Equip (Capital)	10,000	0	10,000	100%	0%	9,000	8,202	11.1%	
5362290 Office Equipment (Capital)	10,000	0	10,000	100%	0%	5,000	0	100.0%	
5346390 IT Services - Other (Security, Archival, etc)	12,000	6,402	5,598	47%	53%	3,000	2,460	300.0%	
5346340 Software	10,000	5,139	4,861	49%	51%	10,000	9,739	0.0%	
5346320 Hardware Maintenance	0	0	0			0	0	0.0%	
5346500 Internet Service Provider	20,000	20,572	(572)	-3%	103%	14,400	12,126	38.9%	
5346800 Electronic Waste and Disposal Fees	200	27	173	87%	14%	120	68	0.0%	
5346900 IT - Hardware/Construction	14,000	13,000	1,000	7%	93%	0	0	0.0%	
Central Administration Services									
5432000 Grants & Subventions - Governmental	55,000	55,000	0	0%	100%	68,980	55,000	-20.3%	
5432500 Grants & Subventions - NonGovernmental	50,000	15,350	34,650	69%	31%	16,100	16,010	210.6%	
OPERATIONS SUBTOTAL	1,011,560	411,042	600,518	59%	41%	739,337	489,361	36.8%	
TOTAL EXPENSES	1,963,000	1,172,715	790,285	40%	60%	1,337,000	1,069,844	46.8%	

**RIVERS AND MOUNTAINS CONSERVANCY
FY 2020 - 2021**

Date of Report July 1, 2020

REVENUE				
ITEM	BUDGET	FUND #	% Exp.	Balance
ENVIRONMENTAL LICENSE PLATES	456,000	0140	28.6%	456,000
PROPOSITION 40	94,455	6029	5.9%	94,455
PROPOSITION 50	0	6031	0.0%	0
PROPOSITION 84	107,000	6051	6.7%	107,000
PROPOSITION 1	251,733	6083	15.8%	251,733
PROPOSITION 68	686,738	6088	43.0%	686,738
TOTAL REVENUE	1,595,926		100%	
additional 5% reduction		1,516,130		

EXPENSES						Month	FY Completed		
						Jul	0.3%		
ITEM	FY 2020/21 BUDGET	TOTAL EXPENDITURES TO DATE	AVAILABLE BUDGET BALANCE (\$)	AVAILABLE BUDGET BALANCE (%)	BUDGET SPENT (%)	FY 2019/20 BUDGET	As of 06/30/20	% FY20 over FY19	
5100000 Civil Service Employees	929,167	0	929,167	100%	0%	951,440	761,673	-2.3%	

Operating Expenses and Equipment

General Expense

5301200 Dues and Memberships	500	0	500	100%	0%	1,000	159	-50.0%
5301700 Miscellaneous Office Supplies	2,000	0	2,000	100%	0%	5,000	1,945	-60.0%
5301700 Miscellaneous Office Supplies - COVID-19	2,000	0	2,000	100%	0%	0	0	0.0%
5301050 Advertising	500	0	500	100%	0%	5,000	4,070	-90.0%
5301150 Conferences	1,000	0	1,000	100%	0%	5,000	1,507	-80.0%
5301500 Meeting	200	0	200	100%	0%	2,000	115	-90.0%
5301450 Library purchases	0	0	0			1,000	0	0.0%
5368115 Office Equipment (non capital)	1,000	0	1,000	100%	0%	10,000	422	-90.0%
5301620 Office equipment rental, maint., & repair	1,000	0	1,000	100%	0%	1,000	185	0.0%
5368045 Furniture	2,000	0	2,000	100%	0%	60,000	0	-96.7%
5301350 Freight	500	0	500	100%	0%	10,000	0	-95.0%

Exhibit A-1

Item 8B

ITEM	FY 2020/21 BUDGET	TOTAL EXPENDITURES TO DATE	AVAILABLE BUDGET BALANCE (\$)	AVAILABLE BUDGET BALANCE (%)	BUDGET SPENT (%)	FY 2019/20 BUDGET	As of 06/30/20	% FY20 over FY19	
5105100 Board Members	4,200	0	4,200	100%	0%	2,800	1,555	0.0%	
5150900 Staff Benefits (ie. Employee Wellness Program)	0	0	0			6,500	4,290	0.0%	
Printing									
5302800 Photocopy (ie. Konica)	5,000	0	5,000	100%	0%	8,000	3,514	-37.5%	
5302300 Office copier expense (ie. maint.)	0	0	0			0	0	0.0%	
5346700 IT Supplies (ie. Paper, toner)	2,500	0	2,500	100%	0%	4,500	304	-44.4%	
5302600 Office Copier Supplies (ie. staples, cords)	500	0	500	100%	0%	500	0	0.0%	
5302900 Printing - Not Otherwise Classified	500	0	500	100%	0%	2,500	1,424	-80.0%	
Communications									
5304100 Cell phones, PDAs, pagers	5,000	0	5,000	100%	0%	3,000	1,907	66.7%	
5304700 Telephone	4,000	0	4,000	100%	0%	5,000	3,212	-20.0%	
5304800 Communications -Not Otherwise Classified	2,000	0	2,000	100%	0%	2,000	1,359	0.0%	
5304260 Maintenance	0	0	0			0	0	0.0%	
Postage									
5306200 Postage, stamps, stamped envelopes, etc.	500	0	500	100%	0%	500	17	0.0%	
5306600 Postage Meter (rent, repair, refills, supplies)	2,500	0	2,500	100%	0%	5,000	1,832	-50.0%	
Travel: In State & OST									
5320220 Travel - In State Lodging	500	0	500	100%	0%	1,000	788	-50.0%	
5320480 State Vehicle - related travel	1,000	0	1,000	100%	0%	1,000	654	0.0%	
5390850 State Vehicle - General Maintenance/Repair	1,000	0	1,000	100%	0%	2,000	61	-50.0%	
5390800 State Vehicle - Gasoline	2,500	0	2,500	100%	0%	2,000	1,092	25.0%	
5308700 Insurance - Vehicle	1,000	0	1,000	100%	0%	1,000	657	0.0%	
5320400 Commercial Air Transportation	4,000	0	4,000	100%	0%	12,000	5,329	-66.7%	
5320240 Travel - Per Diem Allowances	1,000	0	1,000	100%	0%	2,000	540	-50.0%	
5320440 Private Car (ie. Mileage)	3,000	0	3,000	100%	0%	4,500	3,341	-33.3%	
5320470 Rental Car	500	0	500	100%	0%	1,500	120	-66.7%	
5320610 Travel - OST Lodging	0	0	0			800	773	0.0%	
5320630 Travel - OST Per Diem Allowances	0	0	0			400	101	0.0%	
5320260 Travel Agency Mgmt & Transaction Fees	200	0	200	100%	0%	200	119	0.0%	
5390870 Other Vehicle Operations Services	0	0	0			1,000	0	0.0%	

Exhibit A-1

Item 8B

ITEM	FY 2020/21 BUDGET	TOTAL EXPENDITURES TO DATE	AVAILABLE BUDGET BALANCE (\$)	AVAILABLE BUDGET BALANCE (%)	BUDGET SPENT (%)	FY 2019/20 BUDGET	As of 06/30/20	% FY20 over FY19	
Training									
5322400 Tuition and Registration Fees	1,000	0	1,000	100%	0%	8,500	6,635	-88.2%	
Facilities Operation									
5324250 Facilities Planning - General Svs, etc	20,000	0	20,000	100%	0%	20,000	13,942	0.0%	
5324150 Facilities Operations - other	19,500	0	19,500	100%	0%	40,000	0	0.0%	
5324150 Facilities Operations - other (COVID19)	2,000	0	2,000	100%	0%	0	0	0.0%	
5324450 Rent, Buildings and Grounds	49,564	0	49,564	100%	0%	49,560	48,120	0.0%	
Professional Services									
Planning and Monitoring									
5340330 Interdepartmental Professional Services	10,200	0	10,200	100%	0%	3,000	1,014	240.0%	
5340210 Accounting Interdepartment (PRO RATA PROCES	146,825	0	146,825	100%	0%	232,100	233,932	-36.7%	
5340220 Administrative Interdepartment	33,345	0	33,345	100%	0%	25,000	20,596	33.4%	
5340310 Attorney General	70,000	0	70,000	100%	0%	70,000	64,938	0.0%	
5150800 Workers Compensation	4,500	0	4,500	100%	0%	25,000	3,865	-82.0%	
5340420 External Administrative Services	0	0	0			10,000	0	-100.0%	
5340490 External Prof Svs-IT	68,229	0	68,229	100%	0%	120,000	69,160	-43.1%	
5340580 External Prof Svs-Other Consulting & Prof Svs	0	0	0			45,000	11,762	-100.0%	
Information Technology									
5368025 Computer & Computer Equip (Non Capital)	10,000	0	10,000	100%	0%	13,500	10,503	-25.9%	
5362240 Computer & Computer Equip (Capital)	0	0	0			10,000	0	-100.0%	
5362290 Office Equipment (Capital)	0	0	0			10,000	0	-100.0%	
5346390 IT Services - Other (Security, Archival, etc)	8,000	0	8,000	100%	0%	12,000	6,402	-33.3%	
5346340 Software	6,000	0	6,000	100%	0%	10,000	5,139	-40.0%	
5346320 Hardware Maintenance	1,000	0	1,000	100%	0%	0	0	0.0%	
5346500 Internet Service Provider	20,000	0	20,000	100%	0%	20,000	19,004	0.0%	
5346800 Electronic Waste and Disposal Fees	200	0	200	100%	0%	200	27	0.0%	
5346900 IT - Hardware/Construction	0	0	0			14,000	13,000	0.0%	
Central Administration Services									
5432000 Grants & Subventions - Governmental	55,000	0	55,000	100%	0%	55,000	55,000	0.0%	
5432500 Grants & Subventions - NonGovernmental	10,000	0	10,000	100%	0%	50,000	15,350	-80.0%	
OPERATIONS SUBTOTAL	586,963	0	586,963	100%	0%	1,011,560	639,620	-42.0%	
TOTAL EXPENSES	1,516,130	0	1,516,130	100%	0%	1,963,000	1,401,293	-22.8%	

Exhibit B: Report on Advance Funds

Fiscal Year 2020-2021
Balances as of 07/01/2020

RMC Project Number	Project Name	Grantee	Total Funds Granted from RMC	Advance Amt. Requested	Date on Advance Check from SCO	Remaining balance from advance request	Deadline for Expenditure of Advance	Status

Contract Number	Contractor Name	Amount of contract	Start Date	End Date	Scope of Work
RMC18510	Urbanism Advisors	\$ 90,000.00	03/01/19	06/30/22	Specialized consulting services related to the RMC's expansion (AB 1694/AB 2103), including outreach to local governments and agencies, attendance in meetings with team and elected officials, and other tasks necessary to support the expansion. Other services are related to the Green Incubator.
RMC18514	US Bank CAL-Card	\$ 10,000.00	4/24/2019	12/31/2020	The CAL-Card is a "no cost" program unless an unpaid invoice has accrued late penalties; late penalties are assessed on day 46 from the invoice date. Card will be used for vendors that do not accept purchase orders (i.e. Dropbox)
RMC19507	Cyber Specialists, Inc	\$ 255,000.00	12/01/19	06/30/23	Professional services included, but not limited to, assisting in the design, configuration and on-going maintenance/service of existing onsite network and GIS servers, and support.
RMC19508	Citibank, N.A.	No max	01/29/20	10/31/21	Agreement is under DGS MSA 5159906 for Travel Payment System.
RMC19509	Geosyntec Consultants	\$ 2,188,970.00	01/06/20	07/31/20	Professional services include architectural, engineering, planning, and community engagement services through the Concept Design phase, and prelim Section 408 permit coordination.
RMC19511	Moore Iacofano Goltsman, Inc (MIG)	\$ 148,070.00	01/02/20	09/30/20	Update to the Common Ground, from the Mountains to the Sea Open Space Plan
RMC19512	Department of Water Resources (DWR)	\$ 4,800.00	07/01/19	06/30/22	IAA for IT shared-services and/or computer resources, including website hosting and website compliancy assessment/redesign
RMC19513	Studio-MLA	\$ 220,248.00	11/18/19	12/31/20	Planning and engagement services for the landscape architectural scope for the Compton Creek Implementation project