DATE: **May 18, 2020**

TO: **RMC Governing Board**

FROM: **Mark Stanley, Executive Officer**

SUBJECT: **Item 8B: Capital Outlay & Support Budget**

BACKGROUND: This report includes information on the RMC's revenue and expenditures from local assistance, capital outlay, and Lower Los Angeles River-specific projects.

The Capital Outlay report contains information on the total capital outlay funds appropriated, encumbered and remaining from Propositions 1, 40, 50, 68, and 84. For a detailed report on each approved grant and associated fund level, please refer to agenda Item 8C Cumulative Grant Project Status Summary.

This report reflects balances as of April 30, 2020.

	Bond	Appropriation	Encumbered / Expended	Approved Pending Encumbrance	Projects Pending Board Approval	Balance
Local Assistance & Capital Outaly (Urban/Lower LA River-specific)	Prop 1 [§79735(a)]	$ 13,550,000	$ 9,602,531	$ -	$ -	$ 3,947,469
	Prop 68 - Prj [§80100(a)(1)(B)]	$ 24,562,500	$ 1,683,500	$ -	$ -	$ 22,879,000
	Prop 68 - SDAC [§80100(a)(1)(B)]	$ 7,500,000	$ -	$ -	$ -	$ 7,500,000
	Prop 68 - TA/CA [§80100(a)(1)(B)]	$ 2,625,000	$ -	$ -	$ -	$ 2,625,000
	Lower LA River Sub-Grant Program (Prop 1)	$ 33,000,000	$ 6,510,000	$ -	$ -	$ 26,490,000
	Sub Total	$ 81,237,500	$ 17,796,031	$ -	$ -	$ 63,441,469
Local Assistance & Capital Outlay (Territory-wide/Other)	Prop 40	$ 37,097,363	$ 37,097,363	$ -	$ -	$ -
	Prop 50	$ 17,604,909	$ 17,604,909	$ -	$ -	$ -
	Prop 84	$ 36,000,000	$ 36,000,000		$ -	$ -
	Prop 1 [§79731(f)]	$ 27,930,000	$ 22,510,244	$ 46,295	$ -	$ 5,373,461
	Prop 68 - Prj [§80110(b)(6)]	$ 19,365,000	$ 2,024,020	$ -		$ 17,340,980
	Prop 68 - SDAC [§80110(b)(6)]	$ 6,300,000	$ -	$ 1,996,380		$ 4,303,620
	Prop 68 - TA/CA [§80110(b)(6)]	$ 2,085,000	$ -	$ -	$ -	$ 2,085,000
	Sub Total	$ 146,382,272	$ 115,236,536	$ 2,042,675	$ -	$ 29,103,061
Budget Act/Direct Funding	Lower LA Restoration & Revitalization Funds (BA 2018)	$ 19,000,000	$ 4,756,607	$ -	$ 1,390,320	$ 12,853,073
	Compton Creek Funds (BA 2019)	$ 3,000,000	$ 220,248	$ -	$ 49,605	$ 2,730,147
	Sub Total	$ 22,000,000	$ 4,976,855	$ -	$ 1,439,925	$ 15,583,220

Total Appropriations	$ 249,619,772
Total Encumbered	$ 138,009,422
Total Approved Pending Enc.	$ 2,042,675
Total Projects Pending Board Approval	$ 1,439,925
Total Available for Enc/Exp.	**$ 108,127,750**

Projects Approved Pending Encumbrance

RMC19004 Shiwaka Urban Forest Planning ($46,259) – The overall proposed project will encompass the development of an urban forest, including an extensive landscaping master plan with trails, interpretive signage, vernal pools as well as a new trail, called the Discovery Trail. These improvements will allow for the use of Camp Fire's facility and provide for significant enhancements to its fully accredited camp.

RMC19014 Salazar Park Water Conservation Project ($1,996,380) – This is a multi-benefit green infrastructure and beautification project proposed in a heavily used park located in the heart of East Los Angeles. The project will create a demonstration garden space, walking paths, shade trees, seating and tables, and signage, and convert two existing parking lots to incorporate sustainable materials.

Support Budget and Expenditures

Fiscal Year 2019/20 Support Expenditures Report:

The attached Exhibit A "Support & Operations Budget for Fiscal Year 2019/2020" displays and tracks the administrative and operation expenses for the RMC. The revenue section of the report delineates the six fund sources for operations: Environmental License Plate Fund, Propositions 1, 40, 50, 68, and 84. The reports include expenditures that have been processed and sent to Contracted Fiscal Services for payment through April 30, 2020.

The attached Exhibit B outlines projects that have received advanced funds. Each project that receives advance funds must reconcile upon expenditure.

The cumulative contract report for the support budget is attached as Exhibit C. This report includes contracts executed under the Executive Officer's Discretionary Approval for under $10,000.00 and those over $10,000.00 that have been approved by the RMC Board.

Exhibit A – FY 2019/20 Support & Operations
Exhibit B – Advanced Funds Report
Exhibit C – Contracts

RIVERS AND MOUNTAINS CONSERVANCY
FY 2019 - 2020

Date of Report **April 30, 2020**

REVENUE				
ITEM	BUDGET	FUND #	% Exp.	Balance
ENVIRONMENTAL LICENSE PLATES	430,000	0140	21.9%	230,251
PROPOSITION 40	175,000	6029	8.9%	93,707
PROPOSITION 50	102,000	6031	5.2%	54,618
PROPOSITION 84	104,000	6051	5.3%	55,689
PROPOSITION 1	429,000	6083	21.9%	229,716
PROPOSITION 68	723,000	6088	36.8%	723,000
TOTAL REVENUE	**1,963,000**		**100%**	

					Month	FY Completed			
EXPENSES					**Apr**	**83.6%**			
	ITEM	**FY 2019/20 BUDGET**	TOTAL EXPENDITURES TO DATE	AVAILABLE BUDGET BALANCE ($)	AVAILABLE BUDGET BALANCE (%)	BUDGET SPENT (%)	**FY 2018/19 BUDGET**	**As of 06/30/19**	**% FY19 over FY18**
5100000	*Civil Service Employees*	964,440	574,887	389,553	40%	60%	597,663	580,483	61.4%
Operating Expenses and Equipment									
General Expense									
5301200	Dues and Memberships	1,000	159	841	84%	16%	0	0	0.0%
5301700	Miscellaneous Office Supplies	5,000	1,853	3,147	63%	37%	4,000	3,795	25.0%
5301050	Advertising	5,000	4,070	930	19%	81%	500	352	900.0%
5301150	Conferences	5,000	1,507	3,493	70%	30%	5,475	0	-8.7%
5301500	Meeting	2,000	115	1,885	94%	6%	1,600	1,576	25.0%
5301450	Library purchases	1,000	0	1,000	100%	0%	0	0	0.0%
5368115	Office Equipment (non capital)	10,000	422	9,578	96%	4%	5,000	3,717	100.0%
5301620	Office equipment rental, maint.,& repair	1,000	0	1,000	100%	0%	500	0	100.0%
5368045	Furniture	60,000	0	60,000	100%	0%	10,000	0	500.0%
5301350	Freight	10,000	0	10,000	100%	0%	600	600	1566.7%
5105100	Board Members	2,800	1,555	1,245	44%	56%	0	0	0.0%
5150900	Staff Benefits (ie. Employee Wellness Program)	6,500	4,290	2,210	34%	66%	0	0	0.0%
Printing									
5302800	Photocopy (ie. Konica)	8,000	3,322	4,678	58%	42%	15,000	5,516	-46.7%
5302300	Office copier expense (ie. maint.)	0	0	0			0	0	0.0%
5346700	IT Supplies (ie. Paper, toner)	4,500	304	4,197	93%	7%	3,500	3,299	28.6%
5302600	Office Copier Supplies (ie. staples, cords)	500	0	500	100%	0%	0	0	0.0%
5302900	Printing - Not Otherwise Classified	2,500	1,424	1,076	43%	57%	2,500	2,092	0.0%
Communications									
5304100	Cell phones, PDAs, pagers	3,000	1,158	1,842	61%	39%	2,125	2,125	41.2%
5304700	Telephone	3,000	2,728	272	9%	91%	3,000	2,874	0.0%
5304800	Communications -Not Otherwise Classified	1,000	410	590	59%	41%	300	275	233.3%
5304260	Maintenance	0	0	0			0	0	0.0%
Postage									
5306200	Postage, stamps, stamped envelopes, etc.	500	0	500	100%	0%	500	0	0.0%
5306600	Postage Meter (rent, repair, refills, supplies)	5,000	1,832	3,168	63%	37%	5,300	4,832	-5.7%
Travel: In State & OST									
5320220	Travel - In State Lodging	1,000	788	212	21%	79%	1,000	708	0.0%
5320480	State Vehicle - related travel	1,000	448	552	55%	45%	1,000	835	0.0%
5390850	State Vehicle - General Maintenance/Repair	2,000	61	1,939	97%	3%	5,000	1,148	-60.0%
5390800	State Vehicle - Gasoline	2,000	1,101	899	45%	55%	2,000	1,636	0.0%
5308700	Insurance - Vehicle	1,000	657	343	34%	66%	816	816	22.5%
5320400	Commercial Air Transportation	12,000	4,003	7,997	67%	33%	10,500	10,264	14.3%
5320240	Travel - Per Diem Allowances	2,000	467	1,533	77%	23%	2,000	268	0.0%
5320440	Private Car (ie. Mileage)	4,500	3,135	1,365	30%	70%	4,100	4,033	9.8%
5320470	Rental Car	1,500	120	1,380	92%	8%	1,500	1,246	0.0%
5320610	Travel - OST Lodging	800	773	27	3%	97%	500	500	0.0%
5320630	Travel - OST Per Diem Allowances	400	101	299	75%	25%	500	184	0.0%
5320260	Travel Agency Mgmt & Transaction Fees	200	77	123	62%	39%	200	129	0.0%
5390870	Other Vehicle Operations Services	1,000	0	1,000	100%	0%	2,600	2,600	0.0%

ITEM		FY 2019/20 BUDGET	TOTAL EXPENDITURES TO DATE	AVAILABLE BUDGET BALANCE ($)	AVAILABLE BUDGET BALANCE (%)	BUDGET SPENT (%)	FY 2018/19 BUDGET	As of 06/30/19	% FY19 over FY18
Training									
5322400	Tuition and Registration Fees	8,500	6,460	2,040	24%	76%	500	155	1600.0%
Facilities Operation									
5324250	Facilities Planning - General Svs, etc	10,000	5,492	4,508	45%	55%	6,000	4,560	66.7%
5362050	Improvements other than Buildings	40,000	0	40,000	100%	0%	0	0	0.0%
5324100	Recurring Maintenance Services	0	0	0			0	0	0.0%
5324450	Rent, Buildings and Grounds	49,560	44,110	5,450	11%	89%	48,121	48,120	3.0%
Professional Services									
	Planning and Monitoring								
5340330	Interdepartmental Professional Services	3,000	1,014	1,987	66%	34%	2,000	1,197	50.0%
5340210	Accounting Interdepartment (PRO RATA PROCES	232,100	0	232,100	100%	0%	208,000	64,268	11.6%
5340220	Administrative Interdepartment	25,000	7,635	17,365	69%	31%	25,000	21,366	0.0%
5340310	Attorney General	70,000	47,723	22,278	32%	68%	60,000	54,358	16.7%
5150800	Workers Compensation	25,000	3,650	21,350	85%	15%	25,000	19,200	0.0%
5340420	External Administrative Services	10,000	0	10,000	100%	0%	10,000	7,500	0.0%
5340490	External Prof Svs-IT	120,000	63,745	56,255	47%	53%	80,000	56,305	50.0%
5340580	External Prof Svs-Other Consulting & Prof Svs	45,000	13,262	31,738	71%	29%	40,000	39,923	12.5%
Information Technology									
5368025	Computer & Computer Equip (Non Capital)	13,500	9,006	4,494	33%	67%	16,500	13,382	-18.2%
5362240	Computer & Computer Equip (Capital)	10,000	0	10,000	100%	0%	9,000	8,202	11.1%
5362290	Office Equipment (Capital)	10,000	0	10,000	100%	0%	5,000	0	100.0%
5346390	IT Services - Other (Security, Archival, etc)	12,000	5,293	6,707	56%	44%	3,000	2,460	300.0%
5346340	Software	10,000	0	10,000	100%	0%	10,000	9,739	0.0%
5346320	Hardware Maintenance	0	0	0			0	0	0.0%
5346500	Internet Service Provider	20,000	15,352	4,648	23%	77%	14,400	12,126	38.9%
5346800	Electronic Waste and Disposal Fees	200	22	178	89%	11%	120	68	0.0%
5346900	IT - Hardware/Construction	14,000	13,000	1,000	7%	93%	0	0	0.0%
Central Administration Services									
5432000	Grants & Subventions - Governmental	25,000	0	25,000	100%	0%	68,980	55,000	-63.8%
5432500	Grants & Subventions - NonGovernmental	80,000	70,350	9,650	12%	88%	16,100	16,010	396.9%
OPERATIONS SUBTOTAL		998,560	342,833	655,727	66%	34%	739,337	489,361	35.1%
TOTAL EXPENSES		1,963,000	917,720	1,045,280	53%	47%	1,337,000	1,069,844	46.8%

Exhibit B: Report on Advance Funds

Fiscal Year 2019-2020
Balances as of 04/30/20

RMC Project Number	Project Name	Grantee	Total Funds Granted from RMC	Advance Amt. Requested	Date on Advance Check from SCO	Remaining balance from advance request	Deadline for Expenditure of Advance	Status

Contract Number	Contractor Name	Amount of contract	Start Date	End Date	Scope of Work
RMC16505-02	Cyber Specialists, Inc	$90,000.00	10/01/16	09/30/19	Consultant will provide information technology (IT) services for the Lower Los Angeles and San Gabriel Rivers and Mountains Conservancy.
RMC18510	Urbanism Advisors	$ 90,000.00	03/01/19	06/30/22	Specialized consulting services related to the RMC's expansion (AB 1694/AB 2103), including outreach to local governments and agencies, attendance in meetings with team and elected officials, and other tasks necessary to support the expansion. Other services are related to the Green Incubator.
RMC18512	North Star Alliances, LLC	$ 12,000.00	04/01/19	07/31/19	Contractor agrees to provide SGLL Rivers and Mountains Conservancy with comprehensive event management and production services for their Urban River Revitalization Summit and 20th Anniversary events to be held in July 2019.
RMC18513	Geosyntec Consultants	$ 937,710.00	4/22/2019	12/31/2019	Lower Los Angeles River – Southeast Los Angeles Cultural Center. The Rivers and Mountains Conservancy with the County of Los Angeles is developing a project for a Community Cultural Center in Southeast Los Angeles. The project will begin with an evaluation of three potential sites along the Los Angeles River and the Rio Hondo in the cities of South Gate, Cudahy, and Bell Gardens.
RMC18514	US Bank CAL-Card	$ 10,000.00	4/24/2019	12/31/2020	The CAL-Card is a "no cost" program unless an unpaid invoice has accrued late penalties; late penalties are assessed on day 46 from the invoice date. Card will be used for vendors that do not accept purchase orders (i.e. Drobox)
RMC19501	Department of General Services	$24,472.50	07/01/19	06/30/20	DGS - HR will provide RMC with ongoing as-needed HR services, including personnel policy interpretation and development, labor relations, classification and pay, testing, and liaison services between State Compensation Insurance Fund and RMC.
RMC19502	State Controller's Office	$2,000.00	07/01/19	06/30/20	SCO expedite service fees for warrants
RMC19503	Watershed Conservation Authority	$50,000.00	07/01/19	06/30/20	This agreement will provide WCA services, consisting of coordination and oversight of property management scope provided by Property Management Consultants/Contractors.
RMC19504	Los Cerritos Wetlands Authority	$ 5,000.00	10/01/19	09/30/20	Support Services for the Joint Powers Authority (JPA) that will cover operational expense items on the JPA Annual Budget.
RMC19505	Suely Saro	$ 55,000.00	07/01/19	04/30/20	Provide project management and oversight in the formation of the Lower Los Angeles River Recreation and Park District, per requirements in SB 1374. Additional project management and support as needed.
RMC19506	Watershed Conservation Authorit	$ 1,500,000.00	07/01/19	06/30/20	Benefits accruing as a result of the transactions completed by this Agreement, including, without limitation, (i) fulfillment of the Authority's mission (ii) direct benefits such as revenues from the projects and increased revenues from property, parking, business, utility, (iii) the enhanced economic opportunities for business surrounding the projects and in the Lower Los Angeles and San Gabriel River watersheds, and (iv) the benefits such as revitalization of the Lower Los Angeles River together with the Authority's obligations under this Agreement, its communities, partners, and grantors, represent fair consideration for all of the obligations to be understand by the Conservancy as contemplated by this Agreement.
RMC19507	Cyber Specialists, Inc	$ 255,000.00	12/01/19	06/30/23	Professional services included, but not limited to, assisting in the design, configuration and on-going maintenance/service of existing onsite network and GIS servers, and support.
RMC19508	Citibank, N.A.	No max	01/29/20	10/31/21	Agreement is under DGS MSA 5159906 for Travel Payment System.
RMC19509	Geosyntec Consultants	$ 2,188,970.00	01/06/20	07/31/20	Professional services include architectural, engineering, planning, and community engagement services through the Concept Design phase, and prelim Section 408 permit coordination.
RMC19511	Moore Iacofano Goltsman, Inc (MIG)	$ 148,070.00	01/02/20	09/30/20	Update to the Common Ground, from the Mountains to the Sea Open Space Plan
RMC19512	Department of Water Resources (DWR)	$ 4,800.00	07/01/19	06/30/22	IAA for IT shared-services and/or computer resources, including website hosting and website compliancy assessment/redesign
RMC19513	Studio-MLA	$ 220,248.00	11/18/19	12/31/20	Planning and engagement services for the landscape architectural scope for the Compton Creek Implementation project