

DATE: April 6, 2020
TO: RMC Governing Board
FROM: Mark Stanley, Executive Officer
SUBJECT: Item 9B: Capital Outlay & Support Budget

BACKGROUND: This report includes information on the RMC's revenue and expenditures from local assistance, capital outlay, and Lower Los Angeles River-specific projects.

The Capital Outlay report contains information on the total capital outlay funds appropriated, encumbered and remaining from Propositions 1, 40, 50, 68, and 84. For a detailed report on each approved grant and associated fund level, please refer to agenda Item 8C Cumulative Grant Project Status Summary.

This report reflects balances as of March 15, 2020.

	Bond	Appropriation	Encumbered / Expended	Approved Pending Encumbrance	Projects Pending Board Approval	Balance
Local Assistance & Capital Outlay (Urban/Lower LA River- specific)	Prop 1 [§79735(a)]	\$ 13,550,000	\$ 9,602,531		\$ -	\$ 3,947,469
	Prop 68 - Prj [§80100(a)(1)(B)]	\$ 24,562,500	\$ 1,683,500			\$ 22,879,000
	Prop 68 - SDAC [§80100(a)(1)(B)]	\$ 7,500,000	\$ -	\$ 332,490		\$ 7,167,510
	Prop 68 - TA/CA [§80100(a)(1)(B)]	\$ 2,625,000	\$ -	\$ -		\$ 2,625,000
	Lower LA River Sub- Grant Program (Prop 1)	\$ 33,000,000	\$ 6,510,000	\$ -	\$ -	\$ 26,490,000
	Sub Total	\$ 81,237,500	\$ 17,796,031	\$ 332,490	\$ -	\$ 63,108,979
Local Assistance & Capital Outlay (Territory-wide/Other)	Prop 40	\$ 37,097,363	\$ 37,097,363	\$ -	\$ -	\$ -
	Prop 50	\$ 17,604,909	\$ 17,604,909	\$ -	\$ -	\$ -
	Prop 84	\$ 36,000,000	\$ 36,000,000		\$ -	\$ -
	Prop 1 [§79731(f)]	\$ 27,930,000	\$ 21,900,551	\$ 46,295	\$ 609,693	\$ 5,373,461
	Prop 68 - Prj [§80110(b)(6)]	\$ 19,365,000	\$ -	\$ -	\$ 2,024,020	\$ 17,340,980
	Prop 68 - SDAC [§80110(b)(6)]	\$ 6,300,000	\$ -	\$ -	\$ 1,996,380	\$ 4,303,620
	Prop 68 - TA/CA [§80110(b)(6)]	\$ 2,085,000	\$ -	\$ -	\$ -	\$ 2,085,000
	Sub Total	\$ 146,382,272	\$ 112,602,823	\$ 46,295	\$ 4,630,093	\$ 29,103,061
Budget Act/Direct Funding	Lower LA Restoration & Revitalization Funds (BA 2018)	\$ 19,000,000	\$ 4,756,607	\$ -	\$ -	\$ 14,243,393
	Compton Creek Funds (BA 2019)	\$ 3,000,000	\$ 220,248	\$ -	\$ -	\$ 2,779,752
	Sub Total	\$ 22,000,000	\$ 4,976,855	\$ -	\$ -	\$ 17,023,145

Total Appropriations	\$ 249,619,772
Total Encumbered	\$ 135,375,709
Total Approved Pending Enc.	\$ 378,785
Total Projects Pending Board Approval	\$ 4,630,093
Total Available for Enc/Exp.	\$ 109,235,185

Projects Approved Pending Encumbrance

RMC19004 Shiwaka Urban Forest Planning (\$46,259) – The overall proposed project will encompass the development of an urban forest, including an extensive landscaping master plan with trails, interpretive signage, vernal pools as well as a new trail, called the Discovery Trail. These improvements will allow for the use of Camp Fire’s facility and provide for significant enhancements to its fully accredited camp.

RMC19009 Lower LA River Pocket Park (\$332,490) – From Lot to Spot will be converting a 4800-sq.ft. vacant log adjacent to the LA River and owned by the LA Unified School District in the City of Cudahy into a community-designed passive park. FLTS will continue to engage community, construct the park, and turn over the finished park to Cudahy. Simple improvements include the walking surface and trees to shade.

Support Budget and Expenditures

Fiscal Year 2019/20 Support Expenditures Report:

The attached Exhibit A “Support & Operations Budget for Fiscal Year 2019/2020” displays and tracks the administrative and operation expenses for the RMC. The revenue section of the report delineates the six fund sources for operations: Environmental License Plate Fund, Propositions 1, 40, 50, 68, and 84. The reports include expenditures that have been processed and sent to Contracted Fiscal Services for payment through March 15, 2020.

The attached Exhibit B outlines projects that have received advanced funds. Each project that receives advance funds must reconcile upon expenditure.

The cumulative contract report for the support budget is attached as Exhibit C. This report includes contracts executed under the Executive Officer’s Discretionary Approval for under \$10,000.00 and those over \$10,000.00 that have been approved by the RMC Board.

Exhibit A – FY 2019/20 Support & Operations

Exhibit B – Advanced Funds Report

Exhibit C – Contracts

RIVERS AND MOUNTAINS CONSERVANCY
FY 2019 - 2020

Date of Report February 29, 2020

REVENUE				
ITEM	BUDGET	FUND #	% Exp.	Balance
ENVIRONMENTAL LICENSE PLATES	430,000	0140	21.9%	276,085
PROPOSITION 40	175,000	6029	8.9%	112,360
PROPOSITION 50	102,000	6031	5.2%	65,490
PROPOSITION 84	104,000	6051	5.3%	66,774
PROPOSITION 1	429,000	6083	21.9%	275,443
PROPOSITION 68	723,000	6088	36.8%	723,000
TOTAL REVENUE	1,963,000		100%	

EXPENSES						Month	FY Completed			
						Feb	66.8%			
ITEM	FY 2019/20 BUDGET	TOTAL EXPENDITURES TO DATE	AVAILABLE BUDGET BALANCE (\$)	AVAILABLE BUDGET BALANCE (%)	BUDGET SPENT (%)	FY 2018/19 BUDGET	As of 06/30/19	% FY19 over FY18		
5100000 Civil Service Employees	964,440	451,176	513,265	53%	47%	597,663	580,483	61.4%		
Operating Expenses and Equipment										
General Expense										
5301200 Dues and Memberships	1,000	28	972	97%	3%	0	0	0.0%		
5301700 Miscellaneous Office Supplies	5,000	387	4,613	92%	8%	4,000	3,795	25.0%		
5301050 Advertising	5,000	4,070	930	19%	81%	500	352	900.0%		
5301150 Conferences	5,000	908	4,092	82%	18%	5,475	0	-8.7%		
5301500 Meeting	2,000	115	1,885	94%	6%	1,600	1,576	25.0%		
5301450 Library purchases	1,000	0	1,000	100%	0%	0	0	0.0%		
5368115 Office Equipment (non capital)	10,000	0	10,000	100%	0%	5,000	3,717	100.0%		
5301620 Office equipment rental, maint., & repair	1,000	0	1,000	100%	0%	500	0	100.0%		
5368045 Furniture	60,000	0	60,000	100%	0%	10,000	0	500.0%		
5301350 Freight	10,000	0	10,000	100%	0%	600	600	1566.7%		
5105100 Board Members	2,800	1,555	1,245	44%	56%	0	0	0.0%		
5150900 Staff Benefits (ie. Employee Wellness Program)	6,500	2,911	3,589	55%	45%	0	0	0.0%		
Printing										
5302800 Photocopy (ie. Konica)	8,000	2,278	5,722	72%	28%	15,000	5,516	-46.7%		
5302300 Office copier expense (ie. maint.)	0	0	0			0	0	0.0%		
5346700 IT Supplies (ie. Paper, toner)	4,500	304	4,197	93%	7%	3,500	3,299	28.6%		
5302600 Office Copier Supplies (ie. staples, cords)	500	0	500	100%	0%	0	0	0.0%		
5302900 Printing - Not Otherwise Classified	2,500	1,263	1,237	49%	51%	2,500	2,092	0.0%		
Communications										
5304100 Cell phones, PDAs, pagers	3,000	804	2,196	73%	27%	2,125	2,125	41.2%		
5304700 Telephone	3,000	1,964	1,036	35%	65%	3,000	2,874	0.0%		
5304800 Communications -Not Otherwise Classified	1,000	410	590	59%	41%	300	275	233.3%		
5304260 Maintenance	0	0	0			0	0	0.0%		
Postage										
5306200 Postage, stamps, stamped envelopes, etc.	500	0	500	100%	0%	500	0	0.0%		
5306600 Postage Meter (rent, repair, refills, supplies)	5,000	916	4,084	82%	18%	5,300	4,832	-5.7%		
Travel: In State & OST										
5320220 Travel - In State Lodging	1,000	319	681	68%	32%	1,000	708	0.0%		
5320480 State Vehicle - related travel	1,000	169	831	83%	17%	1,000	835	0.0%		
5390850 State Vehicle - General Maintenance/Repair	2,000	61	1,939	97%	3%	5,000	1,148	-60.0%		
5390800 State Vehicle - Gasoline	2,000	919	1,081	54%	46%	2,000	1,636	0.0%		
5308700 Insurance - Vehicle	1,000	657	343	34%	66%	816	816	22.5%		
5320400 Commercial Air Transportation	12,000	4,064	7,936	66%	34%	10,500	10,264	14.3%		
5320240 Travel - Per Diem Allowances	2,000	314	1,686	84%	16%	2,000	268	0.0%		
5320440 Private Car (ie. Mileage)	4,500	1,626	2,874	64%	36%	4,100	4,033	9.8%		
5320470 Rental Car	1,500	334	1,166	78%	22%	1,500	1,246	0.0%		
5320610 Travel - OST Lodging	800	773	27	3%	97%	500	500	0.0%		
5320630 Travel - OST Per Diem Allowances	400	101	299	75%	25%	500	184	0.0%		
5320260 Travel Agency Mgmt & Transaction Fees	200	70	130	65%	35%	200	129	0.0%		
5390870 Other Vehicle Operations Services	1,000	0	1,000	100%	0%	2,600	2,600	0.0%		

Exhibit A

Item 9B

ITEM	FY 2019/20 BUDGET	TOTAL EXPENDITURES TO DATE	AVAILABLE BUDGET BALANCE (\$)	AVAILABLE BUDGET BALANCE (%)	BUDGET SPENT (%)	FY 2018/19 BUDGET	As of 06/30/19	% FY19 over FY18
Training								
5322400 Tuition and Registration Fees	8,500	6,460	2,040	24%	76%	500	155	1600.0%
Facilities Operation								
5324250 Facilities Planning - General Svs, etc	10,000	5,492	4,508	45%	55%	6,000	4,560	66.7%
5362050 Improvements other than Buildings	40,000	0	40,000	100%	0%	0	0	0.0%
5324100 Recurring Maintenance Services	0	0	0			0	0	0.0%
5324450 Rent, Buildings and Grounds	49,560	24,180	25,380	51%	49%	48,121	48,120	3.0%
Professional Services								
Planning and Monitoring								
5340330 Interdepartmental Professional Services	3,000	635	2,365	79%	21%	2,000	1,197	50.0%
5340210 Accounting Interdepartment (PRO RATA PROCES	232,100	0	232,100	100%	0%	208,000	64,268	11.6%
5340220 Administrative Interdepartment	25,000	7,635	17,365	69%	31%	25,000	21,366	0.0%
5340310 Attorney General	70,000	47,723	22,278	32%	68%	60,000	54,358	16.7%
5150800 Workers Compensation	25,000	3,650	21,350	85%	15%	25,000	19,200	0.0%
5340420 External Administrative Services	10,000	0	10,000	100%	0%	10,000	7,500	0.0%
5340490 External Prof Svs-IT	120,000	29,065	90,935	76%	24%	80,000	56,305	50.0%
5340580 External Prof Svs-Other Consulting & Prof Svs	45,000	11,162	33,838	75%	25%	40,000	39,923	12.5%
Information Technology								
5368025 Computer & Computer Equip (Non Capital)	13,500	5,931	7,569	56%	44%	16,500	13,382	-18.2%
5362240 Computer & Computer Equip (Capital)	10,000	0	10,000	100%	0%	9,000	8,202	11.1%
5362290 Office Equipment (Capital)	10,000	0	10,000	100%	0%	5,000	0	100.0%
5346390 IT Services - Other (Security, Archival, etc)	12,000	2,438	9,562	80%	20%	3,000	2,460	300.0%
5346340 Software	10,000	0	10,000	100%	0%	10,000	9,739	0.0%
5346320 Hardware Maintenance	0	0	0			0	0	0.0%
5346500 Internet Service Provider	20,000	6,164	13,836	69%	31%	14,400	12,126	38.9%
5346800 Electronic Waste and Disposal Fees	200	0	200	100%	0%	120	68	0.0%
5346900 IT - Hardware/Construction	14,000	13,000	1,000	7%	93%	0	0	0.0%
Central Administration Services								
5432000 Grants & Subventions - Governmental	25,000	0	25,000	100%	0%	68,980	55,000	-63.8%
5432500 Grants & Subventions - NonGovernmental	80,000	65,100	14,900	19%	81%	16,100	16,010	396.9%
OPERATIONS SUBTOTAL	998,560	255,928	742,632	74%	26%	739,337	489,361	35.1%
TOTAL EXPENSES	1,963,000	707,104	1,255,896	64%	36%	1,337,000	1,069,844	46.8%

Exhibit B: Report on Advance Funds

Fiscal Year 2019-2020
Balances as of 02/29/20

RMC Project Number	Project Name	Grantee	Total Funds Granted from RMC	Advance Amt. Requested	Date on Advance Check from SCO	Remaining balance from advance request	Deadline for Expenditure of Advance	Status

EXHIBIT C: FISCAL YEAR 2019-2020 CONTRACT REPORT

Contract Number	Contractor Name	Amount of contract	Start Date	End Date	Scope of Work
RMC16505-02	Cyber Specialists, Inc	\$90,000.00	10/01/16	09/30/19	Consultant will provide information technology (IT) services for the Lower Los Angeles and San Gabriel Rivers and Mountains Conservancy.
RMC18510	Urbanism Advisors	\$ 90,000.00	03/01/19	06/30/22	Specialized consulting services related to the RMC's expansion (AB 1694/AB 2103), including outreach to local governments and agencies, attendance in meetings with team and elected officials, and other tasks necessary to support the expansion. Other services are related to the Green Incubator.
RMC18512	North Star Alliances, LLC	\$ 12,000.00	04/01/19	07/31/19	Contractor agrees to provide SGLL Rivers and Mountains Conservancy with comprehensive event management and production services for their Urban River Revitalization Summit and 20th Anniversary events to be held in July 2019.
RMC18513	Geosyntec Consultants	\$ 937,710.00	4/22/2019	12/31/2019	Lower Los Angeles River – Southeast Los Angeles Cultural Center. The Rivers and Mountains Conservancy with the County of Los Angeles is developing a project for a Community Cultural Center in Southeast Los Angeles. The project will begin with an evaluation of three potential sites along the Los Angeles River and the Rio Hondo in the cities of South Gate, Cudahy, and Bell Gardens.
RMC18514	US Bank CAL-Card	\$ 10,000.00	4/24/2019	12/31/2020	The CAL-Card is a "no cost" program unless an unpaid invoice has accrued late penalties; late penalties are assessed on day 46 from the invoice date. Card will be used for vendors that do not accept purchase orders (i.e. DropBox)
RMC19501	Department of General Services	\$24,472.50	07/01/19	06/30/20	DGS - HR will provide RMC with ongoing as-needed HR services, including personnel policy interpretation and development, labor relations, classification and pay, testing, and liaison services between State Compensation Insurance Fund and RMC.
RMC19502	State Controller's Office	\$2,000.00	07/01/19	06/30/20	SCO expedite service fees for warrants
RMC19503	Watershed Conservation Authority	\$50,000.00	07/01/19	06/30/20	This agreement will provide WCA services, consisting of coordination and oversight of property management scope provided by Property Management Consultants/Contractors.
RMC19504	Los Cerritos Wetlands Authority	\$ 9,999.00	10/01/19	09/30/20	Support Services for the Joint Powers Authority (JPA) that will cover operational expense items on the JPA Annual Budget.
RMC19505	Suely Saro	\$ 55,000.00	07/01/19	04/30/20	Provide project management and oversight in the formation of the Lower Los Angeles River Recreation and Park District, per requirements in SB 1374. Additional project management and support as needed.
RMC19506	Watershed Conservation Authority	\$ 1,500,000.00	07/01/19	06/30/20	Benefits accruing as a result of the transactions completed by this Agreement, including, without limitation, (i) fulfillment of the Authority's mission (ii) direct benefits such as revenues from the projects and increased revenues from property, parking, business, utility, (iii) the enhanced economic opportunities for business surrounding the projects and in the Lower Los Angeles and San Gabriel River watersheds, and (iv) the benefits such as revitalization of the Lower Los Angeles River together with the Authority's obligations under this Agreement, its communities, partners, and grantors, represent fair consideration for all of the obligations to be understood by the Conservancy as contemplated by this Agreement.
RMC19507	Cyber Specialists, Inc	\$ 255,000.00	12/01/19	06/30/23	Professional services included, but not limited to, assisting in the design, configuration and on-going maintenance/service of existing onsite network and GIS servers, and support.