

DATE: November 18, 2019
TO: RMC Governing Board
FROM: Mark Stanley, Executive Officer
SUBJECT: Item 8B: Capital Outlay & Support Budget

BACKGROUND: This report includes information on the RMC’s revenue and expenditures from local assistance, capital outlay, and Lower Los Angeles River-specific projects.

The Capital Outlay report contains information on the total capital outlay funds appropriated, encumbered and remaining from Propositions 1, 40, 50, 68, and 84. For a detailed report on each approved grant and associated fund level, please refer to agenda Item 8C Cumulative Grant Project Status Summary.

This report reflects balances as of October 31, 2019.

	Bond	Appropriation	Encumbered / Expended	Approved Pending Encumbrance	Projects Pending Board Approval	Balance
Capital Outlay	Prop 40	\$ 38,626,000	\$ 38,061,000	\$ -	\$ -	\$ 565,000
	Prop 50	\$ 17,016,428	\$ 17,016,428	\$ -	\$ -	\$ -
	Prop 84	\$ 36,000,000	\$ 35,870,000	\$ 130,000	\$ -	\$ -
	Prop 1 (Section 79731f)	\$ 24,990,000	\$ 17,892,877	\$ 645,362	\$ 1,476,921	\$ 4,974,840
	Prop 1 (Section 79735a)	\$ 11,650,000	\$ 7,951,778	\$ -	\$ -	\$ 3,698,222
	Prop 68	\$ 55,688,000	\$ -	\$ -	\$ -	\$ 55,688,000
	Sub Total	\$ 183,970,428	\$ 116,792,083	\$ 775,362	\$ 1,476,921	\$ 64,926,062

Planning & Monitoring	Prop 84	\$ 62,000	\$ 20,000	\$ -	\$ -	\$ 42,000
	Prop 1 (Section 79731f)	\$ 2,000,000	\$ 128,700	\$ -	\$ -	\$ 1,871,300
	Prop 1 (Section 79735a)	\$ 1,900,000	\$ 1,433,500	\$ -	\$ 296,259	\$ 170,241
	Prop 68	\$ 6,750,000	\$ -	\$ -	\$ 1,064,200	\$ 5,685,800
	Sub Total	\$ 10,712,000	\$ 1,582,200	\$ -	\$ 1,360,459	\$ 7,769,341

LLAR Specific Funding	Lower LA River Sub-Grant Program (Prop 1)	\$ 33,000,000	\$ 6,510,000	\$ -	\$ -	\$ 26,490,000
	Lower LA Restoration & Revitalization Funds (BA 2018)	\$ 19,000,000	\$ 2,516,241	\$ -	\$ -	\$ 16,483,759
	Sub Total	\$ 52,000,000	\$ 9,026,241	\$ -	\$ -	\$ 42,973,759

Total Appropriations	\$246,682,428
Total Encumbered	\$127,400,524
Total Approved Pending Enc.	\$ 775,362
Total Projects Pending Board Approval	\$ 2,837,380
Total Available for Enc/Exp.	\$115,669,162

Projects Approved Pending Encumbrance

RMC18003 Gateway Greening Plan (\$130,000) – The Gateway Cities and Rivers Urban Greening Plan (GGP), initially granted to North East Trees (RMC13002), will provide preliminary planning concepts and connection opportunities to the rivers, green streets, open space, parks greenways and overall water and air quality improvements within the 27 cities that are included within the Gateway Cities of Southeast Los Angeles County. This grant does not impact the previously approved budget of \$250,000 and will provide the same deliverable and project scope, to be completed by December 31, 2019, but performed and managed by WCA in lieu of NE Trees. Final reimbursement and close out has been processed with NE Trees for the continuation of service under WCA and RMC is awaiting a new budget/tasklist for this grant agreement.

RMC18011 Central Jefferson High Green Alley Multi-Benefit Stormwater Project (\$645,362) – The Project will renovate a 54,446 square-foot public alley right of way in a high density 100-acre neighborhood block in South Los Angeles. Project improvements will include the installation of high albedo pavement, permeable pavers, permeable pavement, street tree planting, infiltration trenches, a dry well system, planting of native vines and trees, educational and mile marker signage, public art and traffic calming measures including planted bump-outs, crosswalk striping, lights and way finding signage.

Support Budget and Expenditures

Fiscal Year 2019/20 Support Expenditures Report:

The attached Exhibit B “Support & Operations Budget for Fiscal Year 2018/2019” displays and tracks the administrative and operation expenses for the RMC. The report includes Personnel Services and Operating Expenses/Equipment. The revenue section of the report delineates the six fund sources for operations: The Environmental License Plate Fund, Propositions 1, 40, 50, 68, and 84. The reports include expenditures that have been processed and sent to Contracted Fiscal Services for payment through October 31, 2019.

The attached Exhibit B outlines projects that have received advanced funds. Each project that receives advance funds must reconcile upon expenditure.

The cumulative contract report for the support budget is attached as Exhibit C. This report includes contracts executed under the Executive Officer’s Discretionary Approval for under \$10,000.00 and those over \$10,000.00 that have been approved by the RMC Board.

Exhibit A – FY 2019/20 Support & Operations

Exhibit B – Advanced Funds Report

Exhibit C – Contracts

**EXHIBIT A
RIVERS AND MOUNTAINS CONSERVANCY
FY 2019 - 2020**

Date of Report **October 31, 2019**

REVENUE				
ITEM	BUDGET	FUND #	% Exp.	Balance
ENVIRONMENTAL LICENSE PLATES	430,000	0140	21.9%	350,026
PROPOSITION 40	175,000	6029	8.9%	142,452
PROPOSITION 50	102,000	6031	5.2%	83,029
PROPOSITION 84	104,000	6051	5.3%	84,657
PROPOSITION 1	429,000	6083	21.9%	349,212
PROPOSITION 68	723,000	6088	36.8%	723,000
TOTAL REVENUE	1,963,000		100%	

EXPENSES	ITEM	FY 2019/20 BUDGET	TOTAL EXPENDITURES TO DATE	AVAILABLE BUDGET BALANCE (\$)	Month	FY Completed	FY 2018/19 BUDGET	As of 06/30/19	% FY19 over FY18
					Oct	33.7%			
	5100000 <i>Civil Service Employees</i>	981,940	221,493	760,447	77%	23%	597,663	580,483	64.3%
Operating Expenses and Equipment									
General Expense									
	5301200 Dues and Memberships	1,000	28	972	97%	3%	0	0	0.0%
	5301700 Miscellaneous Office Supplies	5,000	10	4,990	100%	0%	4,000	3,795	25.0%
	5301050 Advertising	5,000	4,070	930	19%	81%	500	352	900.0%
	5301150 Conferences	5,000	908	4,092	82%	18%	5,475	0	-8.7%
	5301500 Meeting	2,000	0	2,000	100%	0%	1,600	1,576	25.0%
	5301450 Library purchases	1,000	0	1,000	100%	0%	0	0	0.0%
	5368115 Office Equipment (non capital)	10,000	0	10,000	100%	0%	5,000	3,717	100.0%
	5301620 Office equipment rental, maint.,& repair	1,000	0	1,000	100%	0%	500	0	100.0%
	5368045 Furniture	60,000	0	60,000	100%	0%	10,000	0	500.0%
	5301350 Freight	10,000	0	10,000	100%	0%	600	600	1566.7%
	5105100 Board Members	1,000	0	1,000	100%	0%	0	0	0.0%
	5150900 Staff Benefits (ie. Employee Wellness Program)	6,500	2,211	4,289	66%	34%	0	0	0.0%
Printing									
	5302800 Photocopy (ie. Konica)	8,000	1,113	6,888	86%	14%	15,000	5,516	-46.7%
	5302300 Office copier expense (ie. maint.)	0	0	0			0	0	0.0%
	5346700 IT Supplies (ie. Paper, toner)	4,500	0	4,500	100%	0%	3,500	3,299	28.6%
	5302600 Office Copier Supplies (ie. staples, cords)	500	0	500	100%	0%	0	0	0.0%
	5302900 Printing - Not Otherwise Classified	2,500	728	1,772	71%	29%	2,500	2,092	0.0%
Communications									
	5304100 Cell phones, PDAs, pagers	3,000	114	2,886	96%	4%	2,125	2,125	41.2%
	5304700 Telephone	3,000	1,024	1,976	66%	34%	3,000	2,874	0.0%
	5304800 Communications -Not Otherwise Classified	500	232	268	54%	46%	300	275	66.7%
	5304260 Maintenance	0	0	0			0	0	0.0%
Postage									
	5306200 Postage, stamps, stamped envelopes, etc.	500	0	500	100%	0%	500	0	0.0%
	5306600 Postage Meter (rent, repair, refills, supplies)	5,000	916	4,084	82%	18%	5,300	4,832	-5.7%
Travel: In State & OST									
	5320220 Travel - In State Lodging	1,000	220	780	78%	22%	1,000	708	0.0%
	5320480 State Vehicle - related travel	1,000	0	1,000	100%	0%	1,000	835	0.0%
	5390850 State Vehicle - General Maintenance/Repair	2,000	0	2,000	100%	0%	5,000	1,148	-60.0%
	5390800 State Vehicle - Gasoline	2,000	642	1,358	68%	32%	2,000	1,636	0.0%
	5308700 Insurance - Vehicle	1,000	0	1,000	100%	0%	816	816	22.5%
	5320400 Commercial Air Transportation	12,000	3,998	8,002	67%	33%	10,500	10,264	14.3%
	5320240 Travel - Per Diem Allowances	2,000	71	1,929	96%	4%	2,000	268	0.0%
	5320440 Private Car (ie. Mileage)	4,500	0	4,500	100%	0%	4,100	4,033	9.8%
	5320470 Rental Car	1,500	100	1,400	93%	7%	1,500	1,246	0.0%
	5320610 Travel - OST Lodging	600	0	600	100%	0%	500	500	0.0%
	5320630 Travel - OST Per Diem Allowances	600	0	600	100%	0%	500	184	0.0%
	5320260 Travel Agency Mgmt & Transaction Fees	200	49	151	76%	25%	200	129	0.0%
	5390870 Other Vehicle Operations Services	1,000	0	1,000	100%	0%	2,600	2,600	0.0%
Training									
	5322400 Tuition and Registration Fees	4,000	1,455	2,545	64%	36%	500	155	700.0%
Facilities Operation									
	5324250 Facilities Planning - General Svs, etc	6,000	0	6,000	100%	0%	6,000	4,560	0.0%
	5362050 Improvements other than Buildings	40,000	0	40,000	100%	0%	0	0	0.0%
	5324100 Recurring Maintenance Services	0	0	0			0	0	0.0%
	5324450 Rent, Buildings and Grounds	49,560	20,050	29,510	60%	40%	48,121	48,120	3.0%
Professional Services									
	Planning and Monitoring								
	5340330 Interdepartmental Professional Services	3,000	615	2,385	79%	21%	2,000	1,197	50.0%
	5340210 Accounting Interdepartment (PRO RATA PROCES	235,400	0	235,400	100%	0%	208,000	64,268	13.2%
	5340220 Administrative Interdepartment	25,000	0	25,000	100%	0%	25,000	21,366	0.0%

ITEM	FY 2019/20 BUDGET	TOTAL EXPENDITURES TO DATE	AVAILABLE BUDGET BALANCE (\$)	AVAILABLE BUDGET BALANCE (%)	BUDGET SPENT (%)	FY 2018/19 BUDGET	As of 06/30/19	% FY19 over FY18	
5340310 Attorney General	60,000	20,443	39,558	66%	34%	60,000	54,358	0.0%	
5150800 Workers Compensation	25,000	1,631	23,369	93%	7%	25,000	19,200	0.0%	
5340420 External Administrative Services	10,000	0	10,000	100%	0%	10,000	7,500	0.0%	
5340490 External Prof Svcs-IT	120,000	10,795	109,205	91%	9%	80,000	56,305	50.0%	
5340580 External Prof Svcs-Other Consulting & Prof Svcs	45,000	8,700	36,300	81%	19%	40,000	39,923	12.5%	
Information Technology									
5368025 Computer & Computer Equip (Non Capital)	13,500	422	13,078	97%	3%	16,500	13,382	-18.2%	
5362240 Computer & Computer Equip (Capital)	10,000	0	10,000	100%	0%	9,000	8,202	11.1%	
5362290 Office Equipment (Capital)	10,000	0	10,000	100%	0%	5,000	0	100.0%	
5346390 IT Services - Other (Security, Archival, etc)	12,000	1,215	10,785	90%	10%	3,000	2,460	300.0%	
5346340 Software	10,000	0	10,000	100%	0%	10,000	9,739	0.0%	
5346320 Hardware Maintenance	0	0	0			0	0	0.0%	
5346500 Internet Service Provider	20,000	3,079	16,921	85%	15%	14,400	12,126	38.9%	
5346800 Electronic Waste and Disposal Fees	200	0	200	100%	0%	120	68	0.0%	
5346900 IT - Hardware/Construction	14,000	0	14,000	100%	0%	0	0	0.0%	
Central Administration Services									
5432000 Grants & Subventions - Governmental	25,000	0	25,000	100%	0%	68,980	55,000	-63.8%	
5432500 Grants & Subventions - NonGovernmental	80,000	61,000	19,000	24%	76%	16,100	16,010	396.9%	
OPERATIONS SUBTOTAL	981,060	145,810	835,250	85%	15%	739,337	489,361	32.7%	
TOTAL EXPENSES	1,963,000	367,302	1,595,698	81%	19%	1,337,000	1,069,844	46.8%	

Exhibit B: Report on Advance Funds

Fiscal Year 2019-2020
Balances as of 10/31/19

RMC Project Number	Project Name	Grantee	Total Funds Granted from RMC	Advance Amt. Requested	Date on Advance Check from SCO	Remaining balance from advance request	Deadline for Expenditure of Advance	Status

Contract Number	Contractor Name	Amount of contract	Start Date	End Date	Scope of Work
RMC16505-02	Cyber Specialists, Inc	\$90,000.00	10/01/16	09/30/19	Consultant will provide information technology (IT) services for the Lower Los Angeles and San Gabriel Rivers and Mountains Conservancy.
RMC18510	Urbanism Advisors	\$ 9,999.99	03/01/19	12/31/19	Specialized consulting services related to the RMC's expansion (AB 1694), including outreach to local governments and agencies, attendance in meetings with team and elected officials, and other tasks necessary to support the expansion.
RMC18512	North Star Alliances, LLC	\$ 12,000.00	04/01/19	07/31/19	Contractor agrees to provide SGLL Rivers and Mountains Conservancy with comprehensive event management and production services for their Urban River Revitalization Summit and 20th Anniversary events to be held in July 2019.
RMC18513	Geosyntec Consultants	\$ 937,710.00	4/22/2019	12/31/2019	Lower Los Angeles River – Southeast Los Angeles Cultural Center. The Rivers and Mountains Conservancy with the County of Los Angeles is developing a project for a Community Cultural Center in Southeast Los Angeles. The project will begin with an evaluation of three potential sites along the Los Angeles River and the Rio Hondo in the cities of South Gate, Cudahy, and Bell Gardens.
RMC18514	US Bank CAL-Card	\$ 10,000.00	4/24/2019	12/31/2020	The CAL-Card is a "no cost" program unless an unpaid invoice has accrued late penalties; late penalties are assessed on day 46 from the invoice date. Card will be used for vendors that do not accept purchase orders (i.e. DropBox)
RMC19501	Department of General Services	\$24,472.50	07/01/19	06/30/20	DGS - HR will provide RMC with ongoing as-needed HR services, including personnel policy interpretation and development, labor relations, classification and pay, testing, and liaison services between State Compensation Insurance Fund and RMC.
RMC19502	State Controller's Office	\$2,000.00	07/01/19	06/30/20	SCO expedite service fees for warrants
RMC19503	Watershed Conservation Authority	\$50,000.00	07/01/19	06/30/20	This agreement will provide WCA services, consisting of coordination and oversight of property management scope provided by Property Management Consultants/Contractors.
RMC19504	Los Cerritos Wetlands Authority	\$ 9,999.00	10/01/19	09/30/20	Support Services for the Joint Powers Authority (JPA) that will cover operational expense items on the JPA Annual Budget.
RMC19505	Suely Saro	\$ 9,999.99	07/01/19	09/30/19	Provide project management and oversight in the formation of the Lower Los Angeles River Recreation and Park District, per requirements in SB 1374. Additional project management and support as needed.
RMC19506	Watershed Conservation Authority	\$ 1,500,000.00	07/01/19	06/30/20	Benefits accruing as a result of the transactions completed by this Agreement, including, without limitation, (i) fulfillment of the Authority's mission (ii) direct benefits such as revenues from the projects and increased revenues from property, parking, business, utility, (iii) the enhanced economic opportunities for business surrounding the projects and in the Lower Los Angeles and San Gabriel River watersheds, and (iv) the benefits such as revitalization of the Lower Los Angeles River together with the Authority's obligations under this Agreement, its communities, partners, and grantors, represent fair consideration for all of the obligations to be understood by the Conservancy as contemplated by this Agreement.