

DATE: June 24, 2019
TO: RMC Governing Board
FROM: Mark Stanley, Executive Officer
SUBJECT: Item 8B: Capital Outlay & Support Budget

BACKGROUND: This report includes information on the RMC's revenue and expenditures from local assistance, capital outlay, and Lower Los Angeles River-specific projects.

The Capital Outlay report contains information on the total capital outlay funds appropriated, encumbered and remaining from Propositions 1, 40, 50, 68, and 84. For a detailed report on each approved grant and associated fund level, please refer to agenda Item 8C Cumulative Grant Project Status Summary.

This report reflects balances as of May 31, 2019.

	Bond	Appropriation	Encumbered / Expended	Approved Pending Encumbrance	Projects Pending Board Approval	Balance
Capital Outlay	Prop 40	\$ 38,626,000	\$ 38,626,000	\$ -	\$ -	\$ -
	Prop 50	\$ 17,016,428	\$ 17,016,428	\$ -	\$ -	\$ -
	Prop 84	\$ 36,000,000	\$ 35,870,000	\$ 130,000	\$ -	\$ -
	Prop 1 (Section 79731f)	\$ 24,990,000	\$ 16,775,289	\$ 1,762,950	\$ -	\$ 6,451,761
	Prop 1 (Section 79735a)	\$ 11,650,000	\$ 4,455,004	\$ 2,519,662	\$ -	\$ 4,675,334
	Prop 68	\$ 55,688,000	\$ -	\$ -	\$ -	\$ 55,688,000
	Sub Total	\$ 183,970,428	\$ 112,742,721	\$ 4,412,612	\$ -	\$ 66,815,095
Planning & Monitoring	Prop 84	\$ 62,000	\$ 25,000	\$ -	\$ -	\$ 37,000
	Prop 1 (Section 79731f)	\$ 2,940,000	\$ 262,800	\$ -	\$ 128,700	\$ 2,548,500
	Prop 1 (Section 79735a)	\$ 1,900,000	\$ 394,211	\$ 250,000	\$ -	\$ 1,255,789
	Prop 68	\$ 6,750,000	\$ -	\$ -	\$ -	\$ 6,750,000
	Sub Total	\$ 11,652,000	\$ 682,011	\$ 250,000	\$ 128,700	\$ 10,591,289
LLAR Specific Funding	Lower LA River Sub-Grant Program (Prop 1)	\$ 33,000,000	\$ 6,510,000	\$ -	\$ -	\$ 26,490,000
	Lower LA Restoration & Revitalization Funds (BA 2018)	\$ 19,000,000	\$ 893,329	\$ -	\$ -	\$ 18,106,671
	Sub Total	\$ 52,000,000	\$ 7,403,329	\$ -	\$ -	\$ 44,596,671

Total Appropriations	\$247,622,428
Total Encumbered	\$120,828,061
Total Approved Pending Enc.	\$ 4,662,612
Total Projects Pending Board Approval	\$ 128,700
Total Available for Enc/Exp.	\$122,003,055

Projects Approved Pending Encumbrance:

RMC18003 Gateway Greening Plan (\$130,000) – The Gateway Cities and Rivers Urban Greening Plan (GGP), initially granted to North East Trees (RMC13002), will provide preliminary planning concepts and connection opportunities to the rivers, green streets, open space, parks greenways and overall water and air quality improvements within the 27 cities that are included within the Gateway Cities of Southeast Los Angeles County. This grant does not impact the previously approved budget of \$250,000 and will provide the same deliverable and project scope, to be completed by December 31, 2019, but performed and managed by WCA instead of NE Trees. Final reimbursement and close out has been processed with NE Trees for the continuation of service under WCA and RMC is awaiting a new budget/tasklist for this grant agreement.

RMC18009 Emerald Necklace San Gabriel River Habitat Restoration Project (\$1,117,588) – The project will remove invasive weeds and plant 600 native trees and 1,600 shrubs along the San Gabriel River right of way. Currently, present invasive species impair water quality and availability, and harbor pests like the shot hole borer beetles that infest and kill regional trees. The project areas will subsequently be re-planted with native grasses, ground cover shrubs, and trees to enhance the urban forest canopy and to create critical habitat linkages. The shrubs and trees planted through this project will be selected from the San Gabriel River plant palette developed as part of the San Gabriel River Corridor Master Plan to enhance water conservation and habitat values as appropriate to each site. This work will improve existing natural habitat along the river parkway, using native plants that naturally thrive in this environment.

RMC18010 Urban Orchard Project (\$1,387,401.44) - The Urban Orchard is a multi-benefit, passive park located along the LA River and the Rio Hondo Channel confluence in the City of South Gate. The Project is an identified priority (Project 155) in the Lower LA River Revitalization Plan and is part of a larger vision to transform 30-acres of unused, vacant land between the I-710 Freeway and the LA River into new, critically needed green infrastructure and an urban park, including an urban orchard and over one-mile of new riverfront walking and bike paths. The Phase 1 site comprises seven acres owned by the City of South Gate and will create one acre of functioning wetland habitat in a heavily developed, urban area that would treat and utilize stormwater from the adjacent Bandini Channel to irrigate the park and provide the community with a new greenspace.

RMC18011 Central Jefferson High Green Alley Multi-Benefit Stormwater Project (\$645,362) – The Project will renovate a 54,446 square-foot public alley right of way in a high density 100-acre neighborhood block in South Los Angeles. Project improvements will include the installation of high albedo pavement, permeable pavers, permeable pavement, street tree planting, infiltration trenches, a dry well system, planting of native vines and trees, educational and mile marker signage, public art and traffic calming measures including planted bump-outs, crosswalk striping, lights and way finding signage.

RMC18012 Community Center at DeForest Park (\$1,132,261) – The Conservation of Long Beach (CCLB) proposes to develop a master plan for the entire DeForest Park, as well as to design and install a satellite site at the DeForest Wetlands to better serve the needs of the LLAR while training youth as river stewards. By implementing a satellite site, CCLB will not only be able to oversee the master plan as it is carried out, but more importantly, have the resources to carry out necessary functions to sustain the health and vitality of the LLAR and its surrounding communities in the long term.

RMC18013 LA River Environmental Flows Study Supplemental Analysis (\$250,000) – The study has one overarching goal: To expand the currently funded Los Angeles River Environmental Flows Study to include analysis of potential recreation and wildlife impacts to the Lower Los Angeles River. The ultimate outcome of the Supplemental Analysis is to provide technically sound recommendations and alternatives to the Water Boards for consideration and implementation of a water flow standard that takes into consideration the existing and planned recreation and habitat uses of the Los Angeles River.

Support Budget and Expenditures

Fiscal Year 2018/19 Support Expenditures Report: The attached Exhibit A outlines projects that have received advanced funds. Each project that receives advance funds must reconcile upon expenditure.

The attached Exhibit B “Support & Operations Budget for Fiscal Year 2018/2019” displays and tracks the administrative and operation expenses for the RMC. The report includes Personnel Services and Operating Expenses/Equipment. The revenue section of the report delineates the six fund sources for operations: The Environmental License Plate Fund, Propositions 1, 40, 50, 68, and 84. The reports include expenditures that have been processed and sent to Contracted Fiscal Services for payment through May 31, 2019.

The cumulative contract report for the support budget is attached as Exhibit C. This report includes contracts executed under the Executive Officer’s Discretionary Approval for under \$10,000.00 and those over \$10,000.00 that have been approved by the RMC Board.

Exhibit A – Report on Advance Funds

Exhibit B – FY 2018-2019 Support & Operations

Exhibit C – Contracts

Exhibit A: Report on Advance Funds

Fiscal Year 2018-2019
Balances as of 05/31/19

RMC Project Number	Project Name	Grantee	Total Funds Granted from RMC	Advance Amt. Requested	Date on Advance Check from SCO	Remaining balance from advance request	Deadline for Expenditure of Advance	Status
RMC17005	Bassett HS Campus Green Infrastructure Project	Amigos de los Rios	\$652,520.00	\$273,789.74	05/19/19	\$ 273,789.74	06/19/19	Reconciliation due on/by June 19, 2019
RMC17015	Emerald Necklace Rio Hondo and Peck Park	Amigos de los Rios	\$617,385.00	\$68,583.81	05/14/19	\$ 68,583.81	06/14/19	Reconciliation due on/by June 14, 2019

EXHIBIT B
RIVERS AND MOUNTAINS CONSERVANCY
FY 2018 - 2019

Date of Report May 31, 2019

REVENUE				
ITEM	BUDGET	FUND #	% Exp.	Balance
ENVIRONMENTAL LICENSE PLATES	430,000	0140	32%	89,719
PROPOSITION 40	169,000	6029	13%	60,521
PROPOSITION 50	5,000	6031	0%	1,791
PROPOSITION 84	102,000	6051	8%	36,527
PROPOSITION 1	201,000	6083	15%	71,980
PROPOSITION 68	430,000	6088	32%	300,980
TOTAL REVENUE	1,337,000		100%	

EXPENSES						Month	FY		
						May	Completed		
						BUDGET	91.8%	FY 2017/18	% FY19 over
ITEM	FY 2018/19	TOTAL	AVAILABLE	AVAILABLE	AVAILABLE	BUDGET	BUDGET SPENT	BUDGET	FY18
	BUDGET	EXPENDITURES	BUDGET	BUDGET	BUDGET	BALANCE (%)	(%)	BUDGET	% FY19 over
		TO DATE	BALANCE (\$)	BALANCE (%)					FY18
5100000 <i>Civil Service Employees</i>	601,663	488,999	112,665	19%	81%			587,821	2.4%
Operating Expenses and Equipment									
General Expense									
5301700 Miscellaneous Office Supplies	3,600	1,514	2,086	58%	42%			2,600	38.5%
5301050 Advertising	500	0	500	100%	0%			500	0.0%
5301150 Conferences	8,000	0	8,000	100%	0%			25,055	-68.1%
5301500 Meeting	1,500	1,176	324	22%	78%			1,000	50.0%
5301450 Library purchases	0	0	0	0%	0%			0	0.0%
5368115 Office Equipment (non capital)	5,000	3,717	1,283	26%	74%			3,500	42.9%
5301620 Office equipment rental, maint., & repair	500	0	500	100%	0%			500	0.0%
5368045 Furniture	10,000	0	10,000	100%	0%			500	1900.0%
5301350 Freight	600	600	0	0%	100%			501	19.8%
Printing									
5302800 Photocopy (ie. Konica)	15,000	4,480	10,520	70%	30%			28,252	-46.9%
5302300 Office copier expense (ie. maint.)	0	0	0	0%	0%			0	0.0%
5302100 Printed forms and stationary	0	0	0	0%	0%			0	0.0%
5346700 IT Supplies (ie. Paper, toner)	3,500	3,299	201	6%	94%			2,000	75.0%
5302600 Office Copier Supplies (ie. staples, cords)	0	0	0	0%	0%			0	0.0%
5302900 Printing - Not Otherwise Classified	2,500	2,092	408	16%	84%			4,000	-37.5%
Communications									
5304100 Cell phones, PDAs, pagers	500	472	28	6%	94%			500	0.0%
5304450 Messenger services	0	0	0	0%	0%			0	0.0%
5304700 Telephone	3,000	2,632	368	12%	88%			2,600	15.4%
5304800 Communications -Not Otherwise Classified	300	203	97	32%	68%			120	150.0%
5304260 Maintenance	0	0	0	0%	0%			0	0.0%
Postage									
5306200 Postage, stamps, stamped envelopes, etc.	500	0	500	100%	0%			500	0.0%
5306600 Postage Meter (rent, repair, refills, supplies)	5,300	4,832	468	9%	91%			2,000	165.0%
5306700 Postage - Other	0	0	0	0%	0%			100	-100.0%
Travel: In State & OST									
5320220 Travel - In State Lodging	1,200	518	682	57%	43%			0	
5320480 State Vehicle - related travel	1,000	214	786	79%	21%			37,000	-97.3%
5390850 State Vehicle - General Maintenance/Repair	5,000	1,148	3,852	77%	23%			1,000	400.0%
5390800 State Vehicle - Gasoline	2,000	1,042	958	48%	52%			5,500	-63.6%
5308700 Insurance - Vehicle	816	816	0	0%	100%			1,000	-18.4%
5320400 Commercial Air Transportation	8,000	7,742	258	3%	97%			5,000	60.0%
5320240 Travel - Per Diem Allowances	2,000	268	1,732	87%	13%			100	1900.0%
5320440 Private Car (ie. Mileage)	4,000	3,764	236	6%	94%			600	566.7%
5320470 Rental Car	1,500	1,246	254	17%	83%			200	650.0%
5320610 Travel - OST Lodging	500	500	0	0%	100%			0	0.0%
5320630 Travel - OST Per Diem Allowances	500	184	316	63%	37%			0	0.0%

ITEM	FY 2018/19 BUDGET	TOTAL EXPENDITURES TO DATE	AVAILABLE BUDGET BALANCE (\$)	AVAILABLE BUDGET BALANCE (%)	BUDGET SPENT (%)	FY 2017/18 BUDGET	% FY19 over FY18
5320260 Travel Agency Mgmt & Transaction Fees	200	0	200	100%	0%	500	-60.0%
5390870 Other Vehicle Operations Services	2,600	2,600	0	0%	100%	0	0.0%
Training							
5322400 Tuition and Registration Fees	500	155	345	69%	31%	600	-16.7%
5322300 Training Films and Slides	0	0	0	0%	0%	0	0.0%
Facilities Operation							
5324250 Facilities Planning - General Svs, etc	6,000	4,560	1,440	24%	76%	10,000	-40.0%
5324500 Security	0	0	0	0%	0%	0	0.0%
5324100 Recurring Maintenance Services	0	0	0	0%	0%	0	0.0%
5324450 Rent, Buildings and Grounds	48,121	44,110	4,011	8%	92%	49,803	-3.4%
Professional Services							
Planning and Monitoring							
5340330 Interdepartmental Professional Services	2,000	802	1,198	60%	40%	1,000	100.0%
5340210 Accounting Interdepartment (PRO RATA PROCES)	208,000	64,268	143,732	69%	31%	179,000	16.2%
5340220 Administrative Interdepartment	25,000	21,366	3,634	15%	85%	40,000	-37.5%
5340310 Attorney General	60,000	39,420	20,580	34%	66%	88,451	-32.2%
5150800 Workers Compensation	25,000	18,619	6,381	26%	74%	5,000	400.0%
5340420 External Administrative Services	10,000	0	10,000	100%	0%	5,000	100.0%
5340490 External Prof Svs-IT	80,000	52,600	27,400	34%	66%	67,610	18.3%
5340580 External Prof Svs-Other Consulting & Prof Svs	40,000	36,453	3,547	9%	91%	5,000	700.0%
5340550 Reimb EXP-non-taxa	0	0	0	0%	0%	0	0.0%
Information Technology							
5368025 Computer & Computer Equip (Non Capital)	16,500	13,278	3,222	20%	80%	8,000	106.3%
5362240 Computer & Computer Equip (Capital)	7,000	0	7,000	100%	0%	6,000	16.7%
5362290 Office Equipment (Capital)	5,000	0	5,000	100%	0%	15,325	-67.4%
5346390 IT Services - Other (Security, Archival, etc)	3,000	2,460	540	18%	82%	1,500	100.0%
5346340 Software	10,000	9,139	861	9%	91%	6,000	66.7%
5346320 Hardware Maintenance	0	0	0	0%	0%	0	0.0%
5346500 Internet Service Provider	14,400	10,107	4,293	30%	70%	14,022	2.7%
5346800 Electronic Waste and Disposal Fees	120	68	52	0%	0%	0	0.0%
5346900 IT - Other	0	0	0	0%	0%	0	0.0%
Central Administration Services							
5348250 Pro Rata	0	0	0			0	0.0%
5432000 Grants & Subventions - Governmental	68,980	55,000	13,980	20%	80%	90,000	-23.4%
5432500 Grants & Subventions - NonGovernmental	16,100	16,010	90	1%	99%	15,000	7.3%
OPERATIONS SUBTOTAL	735,337	433,477	301,860	41%	59%	732,439	0.4%
TOTAL EXPENSES	1,337,000	922,476	414,525	31%	69%	1,320,260	1.3%

Contract Number	Contractor Name	Amount of contract	Start Date	End Date	Scope of Work
5159906	The Travel Store	Invoices shall be submitted on a monthly basis	11/01/16	10/31/19	Contractor agrees to provide Participating Entity Travel Payment System services.
RMC16505-02	Cyber Specialists, Inc	\$90,000.00	10/01/16	09/30/19	Consultant will provide information technology (IT) services for the Lower Los Angeles and San Gabriel Rivers and Mountains Conservancy.
RMC16506-01	Urbanism Advisors	\$28,800.00	01/24/17	10/30/18	Project management services with Urbanism Advisors (Jose Gardea)
RMC17501	Department of General Services	\$208,000.00	07/01/18	06/30/19	DGS - CFS will provide accounting and budgeting services for the RMC. Per Finance Budget Letter 17-25, CFS no longer uses IAA for client agencies to reimburse CFS. Reimbursements/payments will be made via the Pro Rata process starting FY 2019.
RMC18501	Department of General Services	\$26,730.00	07/01/18	06/30/19	DGS - HR will provide RMC with ongoing as-needed HR services, including personnel policy interpretation and development, labor relations, classification and pay, testing, and liaison services between State Compensation Insurance Fund and RMC.
RMC18502	Watershed Conservation Authority	\$50,000.00	07/01/18	06/30/19	This agreement will provide WCA services, consisting of coordination and oversight of property management scope provided by Property Management Consultants/Contractors.
RMC18503	Watershed Conservation Authority	\$9,999.00	04/01/18	12/31/18	Administrative Services for the Joint Powers Authority (JPA) that will cover operational expense items on the JPA Annual Budget in the amount not to exceed \$9,999.00.
RMC18504	State Controller's Office	\$2,000.00	07/01/18	06/30/19	SCO expedite service fees for warrants
RMC18505	So Cal Phone Company	\$9,993.30	07/09/18	12/31/18	Professional services including removing the RMC server room, including server rack and labor.
RMC18506	Los Cerritos Wetlands Authority	\$9,999.00	10/01/18	09/30/19	Administrative Services for the Joint Powers Authority (JPA) that will cover operational expense items on the JPA Annual Budget in the amount not to exceed \$9,999.00.
RMC18507	Positive Plumbing	\$2,600.00	07/16/18	12/31/18	Professional services including providing and installing LII EVSE 240 volt car charger with charging station
RMC18508	Jennifer Samson	\$9,900.00	09/01/18	12/31/18	Professional services to develop a defined concept and business model for the "Lower Los Angeles River Incubator."
RMC18509	Watershed Conservation Authority	\$ 9,999.99	08/01/18	06/30/19	Specialized legal consulting services in connection with options and opportunities for the stability of the WCA and for its long-term sustainability, including research needed for expansion of joint powers authorities and obtaining peace officer powers.
RMC18510	Urbanism Advisors	\$ 9,999.99	03/01/19	12/31/19	Specialized consulting services related to the RMC's expansion (AB 1694), including outreach to local governments and agencies, attendance in meetings with team and elected officials, and other tasks necessary to support the expansion.
RMC18511	Watershed Conservation Authority	\$ 9,999.99	07/01/18	04/30/19	Professional services including administrative duties in support of the RMC
RMC18512	North Star Alliances, LLC	\$ 12,000.00	04/01/19	07/31/19	Contractor agrees to provide SGLL Rivers and Mountains Conservancy with comprehensive event management and production services for their Urban River Revitalization Summit and 20th Anniversary events to be held in July 2019.
RMC18513	Geosyntec Consultants	\$ 879,960.00	4/22/2019	9/30/2019	Lower Los Angeles River – Southeast Los Angeles Cultural Center. The Rivers and Mountains Conservancy with the County of Los Angeles is developing a project for a Community Cultural Center in Southeast Los Angeles. The project will begin with an evaluation of three potential sites along the Los Angeles River and the Rio Hondo in the cities of South Gate, Cudahy, and Bell Gardens.
RMC18514	US Bank CAL-Card	\$ 5,000.00	4/24/2019	12/31/2020	The CAL-Card is a "no cost" program unless an unpaid invoice has accrued late penalties; late penalties are assessed on day 46 from the invoice date. Card will be used for vendors that do not accept purchase orders (i.e. DropBox)
RMC18515	Suely Saro	\$ 9,999.99	5/6/2019	6/30/2019	Provide short term project management and oversight in the formation of the Lower Los Angeles River Recreation and Park District, per requirements in SB 1374.