

**DATE:** May 18, 2015

**TO:** River and Mountains Conservancy Governing Board

**FROM:** Mark Stanley, Executive Officer

**SUBJECT:** Item 12: Consideration of resolution approving the Watershed Conservation Authority FY 2015/16 Budget.

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**RECOMMENDATION:** That the RMC approve the Watershed Conservation Authority Fiscal Year 2015/16 Budget.

**BACKGROUND:** In accordance with the provisions of the Joint Powers Agreement, adoption of the WCA budget by the RMC Governing Board is required. The attached budget (Exhibit A) includes four expenditure components: Administrative, Personnel, Operations, and Grants and Special Projects in the total amount of \$4,990,469.

#### ADMINISTRATIVE

Revenue available for administrative expenditures totals \$35,500, consisting of WCA member contributions and is unchanged from previous year. Projected administrative expenditures total \$181,000. The shortfall of \$145,500 is funded by the WCA Billable Rate Structure Plan and overhead allocation charged against eligible grants and project funds. Planned administrative expenditures for FY 15/16 will increase by only 2% from the previous year due to a combination of cost savings in the fiscal services provided by the Los Angeles County Auditor Controller's office and anticipated increases in the funding opportunities category due to an increase in the level of work and support that will be expected by the consultant providing the services. Final contractual values assigned to the funding opportunities category will be finalized as the Request for Proposal (RFP) process for that contract expires and negotiations are completed. Other changes from FY 14/15 budget to FY 15/16 budget include minor planned changes in the areas of insurance and wireless phones as the result of anticipated cost-savings. The line item for dues and subscriptions is being broken out separately. Budgeted expenditures for general legal services plan to be utilized on an as needed basis as has been historically done through the services provided by the Law Office of Laurie Collins and O'Brien Watters & Davis LLP. Costs in this area previously came directly from the other/not classified category.

#### PERSONNEL

Expenditures for personnel come solely from grant and special project revenue. Anticipated personnel expenses for FY 15/16 are budgeted at \$515,779, which include salaries, benefits, employer taxes, and accruals for employee leave. The WCA plans to employ a staff of seven full-time employees, with two additional vacant positions being added to the list of active employees. This addition reflects a year-to-year budgetary change of \$111,216. The final FY 14/15 budget approved by the Board included two full time Project Manager I positions and one Associate Project Manager position being added for the last half of the fiscal year. WCA brought on one full time Project Manager I to bring the total active employee count five.

Benefits reflect a slight decrease from year-to-year due to a combination of two full time employee positions being added with benefits accounted for the entire fiscal year and a separation of employer taxes into a separate line item to display differences in expenditure. In 2014, the WCA made changes to its health insurance benefit plan that allowed for some cost

savings. In May 2015, the WCA made changes to its dental plan that expanded the plan to a PPO from an HMO, resulting in increases of approximately \$2,500 for its combined dental, vision, and life insurance plan. WCA has budgeted for a 10% increase in its health, dental, vision, and life insurance plans for potential increases during plan renewals in late 2015 and early 2016. No other changes have been made to employee benefits.

Salaries reflect an increase due to the aforementioned positions being added. Because of an increase in projects that will require specialized experience and knowledge, the WCA has removed the slot for a Project Manager I and replaced it with a position for a Project Manager III that will allow the WCA to meet its staffing needs more appropriately. The employee handbook allows for a 2% merit increase for new hires upon completion of the introductory period of employment and upon a satisfactory employee evaluation of performance. All other positions have been budgeted for a modest increase of 2%. The WCA has plans to hire a consultant in FY 15/16 to evaluate the employee compensation plan and policies and to establish a procedure for merit and Cost of Living Adjustments (COLA) in order to retain and reward employee performance and ensure competitiveness in the marketplace. This plan will be brought before the Governing Board for review and approval.

## OPERATIONS

Revenue available for operational expenditures totals \$265,380, which includes lease revenue generated from WCA owned properties, a property management contribution from the RMC, and a small amount of anticipated citation, filming, and miscellaneous revenue. Lease revenue is expected to remain fairly constant with slight anticipated increases being passed along to tenants/residences who had or will have a lease renewal during the upcoming fiscal year. Lease revenue has historically been budgeted at 95% of the total lease revenue to allow for potential tenant turnover and the cost and time needed for the WCA to locate a new tenant. Projected citation and filming revenue has been broken out as separate line items; they were previously included in other miscellaneous revenue. Because citation and filming revenue is difficult to anticipate, no significant increases are anticipated in this area. Budgeted revenue is determined by averaging receipts from the past several fiscal years. It should be noted that forecasted revenue for FY 14/15 in the other miscellaneous revenue line item is more than budgeted in FY 14/15 due to insurance claim revenue received in FY 14/15 due to losses from the Colby fire experienced in FY 13/14. No insurance claim revenue is expected in FY 15/16. It is important to note that WCA relies heavily on its lease revenue to cover maintenance expenditures at all of its properties. Both the duck farm and south gate properties produce more revenue than is needed to cover its expenditures, which allows funds to be transferred and used at other properties that generate either little to no revenue and for those properties that do not generate enough revenue to have expenditures covered.

Planned operational expenditures for FY 15/16 will increase by 5% from the previous year due to a combination of cost savings and higher anticipated expenditures in several categories.

- Expenditures for general liability and umbrella insurance in FY 14/15 were higher than anticipated and budgeted amounts due to industry increases. The WCA works in coordination with its broker to seek out the most advantageous and cost effective insurance companies though the WCA has seen increases in insurance every year. As a result, the budget for insurance costs has been calculated as an average of the increase from past several years, which based on historical data, should be sufficient to cover any increases in the next fiscal year.

- Anticipated building and grounds maintenance and repair has been increased significantly due to planned maintenance and repair that needs to be completed at the El Encanto property. A portion of the budgeted amount plans to be used for some potential small upgrades or repairs to the El Encanto water treatment facility. These budgeted costs are used as a measure to allow the WCA to contract with a facilities maintenance provider that is chosen through the competitive bid process.
- A slight budget increase of approximately \$2,500 has been added to expenditures for electricity, propane, trash removal, and other utilities to allow for some increases that may be passed along by service providers. Budget categories have been shifted to allow for electricity and propane costs to be broken out separately for ease of tracking. Costs for these items were previously included in the other utilities line item. Budgeted expenditures for portable toilets have been categorized and added to the other utilities line item.
- Expenditures for water system operation/irrigation are planned to be less than the previous year's budget. WCA's was able to negotiate its contract for water system operation at approximately half of what was budgeted in the previous year.
- Expenditures for janitorial services is expected to decrease as the result of cost savings on services provided to the WCA office.
- Deferred maintenance contingency has historically been budgeted at 5% of lease revenue that allows the WCA to expend these funds on potential unplanned maintenance repairs that may need to be completed on tenant leased properties.
- Little to no budgetary changes are expected in the categories of security, property management, ranger services, and weed abatement. A slight increase in the security line item is related to anticipated rate increases from the alarm system provider. Property management expended is a direct reflection of the amount received by the RMC to manage the contract with the California Conservation Corp. for weed abatement services provided on WCA owned properties. Ranger services is expected to remain constant with these specialty services continuing to be provided by the MRCA. MRCA provides support services that allows the rangers to patrol WCA owned properties and provide on-call support for emergencies and events. Weed abatement is expected to remain constant, though final contractual value will be assigned to a service provider once the bid process has been completed and a contract has been negotiated.

#### CAPITAL OUTLAY- GRANTS AND SPECIAL PROJECTS

The WCA anticipates that it will utilize approximately \$4.70M of its grants and special project funding in FY 15/16, with a portion on hand being carried from the previous fiscal year. The WCA currently has over 30 grants or contracts from a variety of agencies including the RMC, the San Gabriel River Discovery Center, County of Los Angeles, and other local city and non-profit agencies and a myriad of programs and revenue pools from which those projects are funded. Some of its grants are being utilized towards the completion of one project such as in the case of the duck farm project. The timeline and stipulations as to how the funds are spent are dictated by the granting agency. Staff is responsible for ensuring the timeliness of delivery

of the project in accordance with the established timeline, and ensuring that budgeted targets have been met and are in accordance with allowable costs. Though the totality of grants and project funds granted exceed what is budgeted for in this fiscal year, WCA projects revenue and expenditures based on the aforementioned criteria on how much is expected to be received and utilized during the fiscal year. WCA historically analyzes and separates grant and projects funds into two categories- funds allocated for the administration or completion of the project by staff and those allocated to capital associated activity.

Budgeted revenue for FY 15/16 from grants and special projects is expected to total \$4,689,590 with \$4,024,025 being allocated to capital activity. The remaining \$665,565 is allocated to cover personnel expenses and administrative overhead as permitted by the grant and project agreements and in accordance with the WCA's Billable Rate Plan.

The preliminary budget is attached as **Exhibit A**.

Staff expects to include a budgetary presentation to the Board at the June Board meeting that will provide an overview of accomplishments made during the previous fiscal year and strategic plans for the upcoming fiscal year alongside the presentation of the final budget.

**WATERSHED CONSERVATION AUTHORITY**  
**PRELIMINARY CONSOLIDATED BUDGET FISCAL YEAR 2015-2016**

	Budget FYE 2015	Forecasted FYE 2015	Budget FYE 2016	\$ Change Budget '15 vs. Budget '16	% Change Budget '15 vs. Budget '16
<b>Revenues</b>					
<b>General Administrative &amp; Operating Revenue</b>					
JPA Contributions	35,500	35,500	35,500	-	
Lease Revenue	243,729	218,136	244,380	651	
Property Management Contribution	10,000	10,000	10,000	-	
Fees-Citation	-	-	7,500	7,500	
Fees- Filming	-	-	1,500	1,500	
Other Miscellaneous Revenue	10,920	18,647	2,000	(8,920)	
<b>Subtotal-General Administrative &amp; Operating</b>	<b>300,149</b>	<b>282,283</b>	<b>300,880</b>	<b>731</b>	<b>0%</b>
<b>Grants and Special Projects Revenue</b>					
Grant-Rivers & Mountains Conservancy	1,850,263	1,334,717	1,055,193	(795,070)	
Grant-LA County Flood Control District	224,000	280,000	110,940	(113,060)	
Grant-SEP	616,816	177,128	790,041	173,225	
Grant-Other Federal, State, County & Local Funds	4,276,565	452,653	2,438,534	(1,838,031)	
Other-Consultant Contracts	-	-	152,430	152,430	
Other-Mitigation Revenue	-	-	-	-	
Other-Donations	-	-	-	-	
Other-Miscellaneous	-	-	142,452	142,452	
<b>Subtotal-Grants and Special Projects</b>	<b>6,967,644</b>	<b>2,244,498</b>	<b>4,689,590</b>	<b>(2,278,054)</b>	<b>-33%</b>
<b>Total Revenue</b>	<b>7,267,793</b>	<b>2,526,781</b>	<b>4,990,469</b>	<b>(2,277,324)</b>	<b>-31%</b>
<b>Expenses</b>					
<b>General Administrative Expenses</b>					
Insurance/Insurance Bond	4,250	2,521	3,000	(1,250)	
Equipment & Software	-	-	-	-	
Office Supplies	500	600	500	-	
Postage	500	20	500	-	
Printer Supplies	500	42	500	-	
Training	3,000	2,165	3,000	-	
Travel	5,300	2,760	5,300	-	
Dues & Subscriptions	-	-	800	800	
Wireless Phones	1,800	1,423	1,400	(400)	
Fiscal Services Auditor-Controller	66,000	47,725	53,000	(13,000)	
Personnel Services	3,500	2,444	3,500	-	
Other/Not Classified	1,500	1,492	1,500	-	
Financial Audit Services	5,000	5,000	5,000	-	
Funding Opportunitites	23,760	22,600	42,000	18,240	
Grant Writing	10,000	-	10,000	-	
Information Technologies	15,000	8,786	15,000	-	
Legal Services	24,000	-	24,000	-	
Strategic Planning	12,000	-	12,000	-	
<b>Subtotal-General Administrative</b>	<b>176,610</b>	<b>97,578</b>	<b>181,000</b>	<b>4,390</b>	<b>2%</b>
<b>Personnel</b>					
Salaries	289,600	232,909	369,935	80,335	
Benefits	114,963	67,427	104,262	(10,701)	
Employer Taxes	-	-	41,582	41,582	
<b>Subtotal-Personnel</b>	<b>404,563</b>	<b>300,336</b>	<b>515,779</b>	<b>111,216</b>	<b>27%</b>
<b>General Operational Expenses</b>					
Insurance	14,200	14,650	17,550	3,350	
Security	3,372	3,232	3,600	228	
Building Maintenance and Repair	4,075	6,417	30,500	26,425	
Grounds Maintenance and Repair	2,000	-	5,000	3,000	
Electricity	-	-	15,403	15,403	
Propane	-	-	5,500	5,500	
Other Utilities	22,094	22,043	3,150	(18,944)	
Trash Removal	5,000	4,349	5,500	500	
Water System Operation/Irrigation	63,330	36,148	44,521	(18,809)	
Property Management	10,000	10,000	10,000	-	
Deferred Maintenance Contingency	10,907	3,346	10,941	34	
Janitorial Services	11,000	10,620	7,000	(4,000)	
Ranger Services	92,000	76,542	92,000	-	
Weed Abatement	19,000	6,474	19,000	-	
<b>Subtotal-General Operational</b>	<b>256,978</b>	<b>193,821</b>	<b>269,665</b>	<b>12,687</b>	<b>5%</b>
<b>Grants and Special Projects Total Expense-Capital Outlay</b>					
Grant-Rivers & Mountains Conservancy	1,745,438	683,537	939,097	(806,341)	
Grant-LA County Flood Control District	201,600	60	100,800	(100,800)	
Grant-SEP	572,816	28	790,041	217,225	
Grant-Other Federal, State, County & Local Funds	3,415,860	61,415	2,075,223	(1,340,637)	
Other-Consultant Contracts	-	-	-	-	
Other-Mitigation Revenue	-	-	-	-	
Other-Donations	-	-	-	-	
Other-Miscellaneous	-	-	118,864	118,864	
Carryover	493,928	1,190,006	-	(493,928)	
<b>Subtotal-Grants and Special Projects</b>	<b>6,429,642</b>	<b>1,935,046</b>	<b>4,024,025</b>	<b>(2,405,617)</b>	<b>-37%</b>
<b>Total Expense</b>	<b>7,267,793</b>	<b>2,526,781</b>	<b>4,990,470</b>	<b>(2,277,323)</b>	<b>-31%</b>
<b>Net Position Before Transfers</b>					
<b>Transfers In</b>	204,152	65,974	738,075	533,923	
<b>Transfers Out</b>	(204,152)	(65,974)	(738,075)	(533,923)	
<b>Net Position</b>	-	-	-	-	



**WATERSHED CONSERVATION AUTHORITY  
PRELIMINARY EXPANDED BUDGET FISCAL YEAR 2015-2016**

	General Fund	Operational Duck Farm	Operational Mt. Baldy	Operational Citrus Heights	Operational El Encanto	Operational Parque Dos Rios	Operational Walnut Creek	Payroll and Accrued Leave	Grant & Special Project	Preliminary Budget FY 2015-2016
<b>Revenues</b>										
<b>General Administrative &amp; Operating Revenue</b>										
JPA Contributions	35,500	-	-	-	-	-	-	-	-	35,500
Lease Revenue	-	124,275	-	-	83,605	36,500	-	-	-	244,380
Property Management Contribution	-	3,750	250	250	3,750	500	1,500	-	-	10,000
Fees-Citation	-	-	-	-	7,500	-	-	-	-	7,500
Fees- Filming	-	-	-	-	1,500	-	-	-	-	1,500
Other Miscellaneous Revenue	-	-	-	-	2,000	-	-	-	-	2,000
<b>Subtotal-General Administrative &amp; Operating</b>	<b>35,500</b>	<b>128,025</b>	<b>250</b>	<b>250</b>	<b>98,355</b>	<b>37,000</b>	<b>1,500</b>	<b>-</b>	<b>-</b>	<b>300,880</b>
<b>Grants and Special Project Income</b>										
Grant-Rivers & Mountains Conservancy	-	-	-	-	-	-	-	-	1,055,193	1,055,193
Grant-LA County Flood Control District	-	-	-	-	-	-	-	-	110,940	110,940
Grant-SEP	-	-	-	-	-	-	-	-	790,041	790,041
Grant-Other Federal, State, County & Local Funds	-	-	-	-	-	-	-	-	2,438,534	2,438,534
Other-Consultant Contracts	-	-	-	-	-	-	-	-	152,430	152,430
Other-Mitigation Revenue	-	-	-	-	-	-	-	-	-	-
Other-Donations	-	-	-	-	-	-	-	-	-	-
Other-Miscellaneous	-	-	-	-	-	-	-	-	142,452	142,452
<b>Subtotal-Grants and Special Projects</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,689,590</b>	<b>4,689,590</b>
<b>Total Revenue</b>	<b>35,500</b>	<b>128,025</b>	<b>250</b>	<b>250</b>	<b>98,355</b>	<b>37,000</b>	<b>1,500</b>	<b>-</b>	<b>4,689,590</b>	<b>4,990,469</b>
<b>Expenses</b>										
<b>General Administrative Expenses</b>										
Insurance/Insurance Bond	3,000	-	-	-	-	-	-	-	-	3,000
Equipment & Software	-	-	-	-	-	-	-	-	-	-
Office Supplies	500	-	-	-	-	-	-	-	-	500
Postage	500	-	-	-	-	-	-	-	-	500
Printer Supplies	500	-	-	-	-	-	-	-	-	500
Training	3,000	-	-	-	-	-	-	-	-	3,000
Travel	5,300	-	-	-	-	-	-	-	-	5,300
Dues & Subscriptions	800	-	-	-	-	-	-	-	-	800
Wireless Phones	1,400	-	-	-	-	-	-	-	-	1,400
Fiscal Services Auditor-Controller	53,000	-	-	-	-	-	-	-	-	53,000
Personnel Services	3,500	-	-	-	-	-	-	-	-	3,500
Other/Not Classified	1,500	-	-	-	-	-	-	-	-	1,500
Financial Audit Services	5,000	-	-	-	-	-	-	-	-	5,000
Funding Opportunitites	42,000	-	-	-	-	-	-	-	-	42,000
Grant Writing	10,000	-	-	-	-	-	-	-	-	10,000
Information Technologies	15,000	-	-	-	-	-	-	-	-	15,000
Legal Services	24,000	-	-	-	-	-	-	-	-	24,000
Strategic Planning	12,000	-	-	-	-	-	-	-	-	12,000
<b>Subtotal-General Administrative</b>	<b>181,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>181,000</b>

<b>Personnel</b>											
Salaries	-	-	-	-	-	-	-	-	369,935	-	369,935
Benefits	-	-	-	-	-	-	-	-	104,262	-	104,262
Employer Taxes	-	-	-	-	-	-	-	-	41,582	-	41,582
<b>Subtotal-Personnel</b>	-	-	-	-	-	-	-	-	515,779	-	515,779
<b>General Operational Expenses</b>											
Insurance	-	2,400	1,600	100	13,250	100	100	-	-	-	17,550
Security	-	1,800	-	-	1,800	-	-	-	-	-	3,600
Building Maintenance and Repair	-	4,500	-	-	25,000	1,000	-	-	-	-	30,500
Grounds Maintenance and Repair	-	2,000	-	-	2,000	1,000	-	-	-	-	5,000
Electricity	-	403	-	-	15,000	-	-	-	-	-	15,403
Propane	-	-	-	-	5,500	-	-	-	-	-	5,500
Other Utilities	-	-	-	-	3,150	-	-	-	-	-	3,150
Trash Removal	-	2,000	-	-	3,500	-	-	-	-	-	5,500
Water System Operation/Irrigation	-	12,521	-	-	32,000	-	-	-	-	-	44,521
Property Management	-	3,750	250	250	3,750	500	1,500	-	-	-	10,000
Deferred Maintenance Contingency	-	6,541	-	-	4,400	-	-	-	-	-	10,941
Janitorial Services	-	-	-	-	7,000	-	-	-	-	-	7,000
Ranger Services	-	40,000	2,000	-	41,000	2,000	7,000	-	-	-	92,000
Weed Abatement	-	12,000	-	-	4,000	-	3,000	-	-	-	19,000
<b>Subtotal-General Operational</b>	-	87,915	3,850	350	161,350	4,600	11,600	-	-	-	269,665
<b>Grants and Special Project Total Expense-Capital Outlay</b>											
Grant-Rivers & Mountains Conservancy	-	-	-	-	-	-	-	-	939,097	-	939,097
Grant-LA County Flood Control District	-	-	-	-	-	-	-	-	100,800	-	100,800
Grant-SEP	-	-	-	-	-	-	-	-	790,041	-	790,041
Grant-Other Federal, State, County & Local Funds	-	-	-	-	-	-	-	-	2,075,223	-	2,075,223
Other-Consultant Contracts	-	-	-	-	-	-	-	-	-	-	-
Other-Mitigation Revenue	-	-	-	-	-	-	-	-	-	-	-
Other-Donations	-	-	-	-	-	-	-	-	-	-	-
Other-Miscellaneous	-	-	-	-	-	-	-	-	118,864	-	118,864
<b>Subtotal-Grants and Special Projects</b>	-	-	-	-	-	-	-	-	4,024,025	-	4,024,025
<b>Total Expense</b>	181,000	87,915	3,850	350	161,350	4,600	11,600	515,779	4,024,025	-	4,990,470
<b>Net Position Before Transfers</b>	(145,500)	40,110	(3,600)	(100)	(62,996)	32,400	(10,100)	(515,779)	665,565	-	-
<b>Transfers In</b>	145,500	-	3,600	100	62,996	-	10,100	515,779	-	-	738,075
<b>Transfers Out</b>	-	(40,110)	-	-	-	(32,400)	-	-	(665,565)	-	(738,075)
<b>Net Position</b>	-	-	-	-	-	-	-	-	-	-	-

**WATERSHED CONSERVATION AUTHORITY  
PRELIMINARY PERSONNEL BUDGET FISCAL YEAR 2015-2016**

	Budget FYE 2015	Actual as of 4/30/15	Additional Projected through 6/30/15	Forecasted FYE 2015	Budget FYE 2016	\$ Change Budget '15 vs. Budget '16
<b>Expense Detail</b>						
Salaries	\$ 289,601	\$ 184,959	\$ 47,950	\$ 232,909	\$ 369,935	\$ 80,334
Benefits	\$ 114,963	\$ 59,877	\$ 7,550	\$ 67,427	\$ 104,262	\$ (10,701)
Employer Taxes	\$ -	\$ -	\$ -	\$ -	\$ 41,582	\$ 41,582
<b>Personnel Subtotal</b>	<b>\$ 404,564</b>	<b>\$ 244,836</b>	<b>\$ 55,500</b>	<b>\$ 300,336</b>	<b>\$ 515,779</b>	<b>\$ 111,215</b>
<b>Total Expense <sup>1</sup></b>	<b>\$ 404,564</b>	<b>\$ 244,836</b>	<b>\$ 55,500</b>	<b>\$ 300,336</b>	<b>\$ 515,779</b>	<b>\$ 111,215</b>

<b>Personnel Detail</b>		<b>FY 14/15 Wages</b>	<b>% Adjustment</b>	<b>Wage Increase</b>	<b>Hrs</b>	<b>Total Annual</b>	<b>Benefits</b>	<b>Employer Taxes</b>	<b>Total Comp</b>
Deputy Executive Director (FT) <sup>2</sup>	Active	35.19	2%	35.89	2080	\$ 74,659	\$ 19,547	\$ 8,216	\$ 102,423
Project Manager III (FT) <sup>3</sup>	Anticipated		2%	34.68	2080	\$ 72,134	\$ 18,309	\$ 7,832	\$ 98,275
Fiscal Manager (FT) <sup>2</sup>	Active	27.31	2%	27.86	2080	\$ 57,949	\$ 14,128	\$ 6,430	\$ 78,507
Project Manager I (FT) <sup>2</sup>	Active	23.71	2%	24.18	2080	\$ 50,303	\$ 17,205	\$ 5,765	\$ 73,273
Project Manager I (FT) <sup>2</sup>	Active	22.95	2%	23.41	2080	\$ 48,691	\$ 11,481	\$ 5,339	\$ 65,510
Associate PM (FT) <sup>3</sup>	Anticipated		2%	17.85	2080	\$ 37,128	\$ 11,674	\$ 4,372	\$ 53,173
Admin Assistant (FT) <sup>2</sup>	Active	13.70	2%	13.98	2080	\$ 29,071	\$ 11,918	\$ 3,628	\$ 44,618
<b>TOTAL</b>						<b>\$ 369,935</b>	<b>\$ 104,262</b>	<b>\$ 41,582</b>	<b>\$ 515,779</b>

**Notes:**

1- 27% increase in budgeted salaries from FY14-15 vs. FY 15-16 is reflective of two FT positions (Project Manager III & Associate PM) being added. Final FY 14/15 budget included

2 PMI positions and 1 Associate PM position added for approximately 1/2 of the fiscal year. WCA hired only one of PMI position previously budgeted for.

2- A 2% COLA adjustment is being added to active employee salaries.

3- A 2% merit increase is being added to the positions that the WCA plans to hire for in FY 15/16. The employee handbook allows for a 2% increase following the introductory period of employment upon a satisfactory employee review.



May 18, 2015 -Item 12

RESOLUTION 2015 – 14

RESOLUTION OF THE SAN GABRIEL AND LOWER LOS ANGELES RIVERS AND MOUNTAINS CONSERVANCY (RMC) APPROVING THE WATERSHED CONSERVATION AUTHORITY FY 2015/16 BUDGET.

WHEREAS, The legislature has found and declared that the San Gabriel River and its tributaries, the Lower Los Angeles River and its tributaries, and the San Gabriel Mountains, Puente Hills, and San Jose Hills constitute a unique and important open space, environmental, anthropological, cultural, scientific, educational, recreational, scenic, and wildlife resource that should be held in trust to be preserved and enhanced for the enjoyment of, and appreciation by, present and future generations; and

WHEREAS, the RMC is a state agency created to acquire and manage public lands within the Lower Los Angeles River and San Gabriel River watersheds, and to provide open space, low impact recreational and educational uses, water conservation, watershed improvement and wildlife and habitat restoration and protection; and

WHEREAS, the Los Angeles County Flood Control District (“DISTRICT”), is a flood control district, whose purpose is to provide for the control and conservation of the flood, storm and other waste waters of said district, to conserve such waters for beneficial and useful purposes and to protect from damage from such flood or storm waters, the harbors, waterways, public highways and property; and

WHEREAS, it is the goal of both the RMC and the DISTRICT to provide for a comprehensive program to expand and improve the open space and recreational opportunities for the conservation, restoration and environmental enhancement of the San Gabriel and Lower Los Angeles Rivers Watershed area consistent with the goals of flood protection, water supply, groundwater recharge and water conservation; and

WHEREAS, The Watershed Conservation Authority has been established as a joint powers agency between the RMC and the District to implement projects which will provide open space, habitat restoration, and watershed improvement projects in both the San Gabriel and Lower Los Angeles Rivers watershed; and

WHEREAS, The RMC must approve the Watershed Conservation Authority budget; and

WHEREAS, This action is exempt from the environmental impact report requirements of the California Environmental Quality Act (CEQA); and NOW

*Therefore be it resolved that* the RMC hereby:

1. FINDS that this action is consistent with the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy Act and is necessary to carry out the purposes and objectives of Division 22.8 of the Public Resources Code.
2. FINDS that the actions contemplated by this resolution are exempt from the environmental impact report requirements of the California Environmental Quality Act.

Resolution 2015-15

- 3. ADOPTS the staff report dated May 18, 2015.
- 4. APPROVES the FY 15/16 budget for the Watershed Conservation Authority.

*~ End of Resolution ~*

Motion \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstentions: \_\_\_\_\_

Passed and Adopted by the Board of the  
SAN GABRIEL AND LOWER LOS ANGELES RIVERS AND MOUNTAINS  
CONSERVANCY on May 18, 2015.

\_\_\_\_\_  
Frank Colonna, Chair

ATTEST: \_\_\_\_\_  
Terry Fujimoto  
Deputy Attorney General